

**Limited Open Enrollment Application
For 2023 – 2024 School Year**

1. Providing accurate and up-to-date information will enable us to evaluate your application quicker. Applications missing any of the required documents listed below, or are incomplete, will not be accepted.

- 1) Transcript 2) Discipline Records 3) Attendance Records 4) IEP & 504 Records (if applicable)*

2. To be considered for acceptance, the following conditions must be met:

- 1) Good Behavior (no discipline problems) 2) Good Attendance (regular and prompt)
3) Good Academic Standing (in all subject areas) 4) Provide Own Transportation (to and from school)*

3. Decisions for acceptance is contingent on facility space, staff, and student records from current school.

4. Student Information:

Student Legal Name (Last, First, M.I.)	Grade to be Enrolled In	Date of Birth (MM/DD/YYYY)
Street Address	City	State Zip Code
Primary Guardian Name (Last, First)	Telephone #	E-mail Address
Secondary Guardian Name (Last, First)	Telephone #	E-mail Address
Resident School District: _____	School Requesting:	
Resident School: _____	1st Choice: _____	
Current School: _____	2nd Choice: _____	

5. Mark any student support services that your student previously had or currently is participating in.

ACADEMIC OR BEHAVIOR RELATED SERVICES:			MEDICAL SERVICES:
<input type="checkbox"/> Special Education	<input type="checkbox"/> 504 Services	<input type="checkbox"/> Counseling Services	<input type="checkbox"/> Health Plan
<input type="checkbox"/> ELL / ESL	<input type="checkbox"/> Physical Therapy	<input type="checkbox"/> Psych Services	<input type="checkbox"/> Medication Plan
<input type="checkbox"/> Gifted	<input type="checkbox"/> Speech / Language Services	<input type="checkbox"/> Other – List below	<input type="checkbox"/> Health Care Services
<input type="checkbox"/> Occupational Therapy	<input type="checkbox"/> Social Work Services	_____	

6. Reason for the Limited Open Enrollment Request:

7. Siblings of this student who are also applying to attend a Haysville School: (You must complete an application for each student)

Name (Last, First):	Grade:

8. Additional Information (meds, health concerns, legal issues):

9. Students (grades 7-12) who transfer from one school to another are subject to Kansas State High School Activities Association (KSHSAA) Transfer Rule. For more information, go to <https://www.kshsaa.org/Publications/Handbook.pdf> (Rule 18).

As parent/guardian, I understand that if approved to attend Haysville Schools, transportation is the parent's/guardian's responsibility and that my student will be held to high standards of academic progress, behavior, and attendance to continue attending Haysville Schools.

I also understand that each Limited Open Enrollment student approved to enter Haysville Schools will be evaluated during and at the end of each year to determine if the student has met the expectations of USD 261 and if space is available. If expectations have not been met and/or space is no longer available, I understand that my student will not be able to attend the following year or if In-District student numbers increase during the school year, my student may be moved to a school with space available.

Signature of Person Completing This Form

Relationship to Student

Date

<p><u>Please return application to:</u> Debbie Coleman 1745 W Grand Ave Haysville, KS 67060 (316)554-2200</p>	<p>All applications for Limited Open Enrollment will be reviewed by the district after July 31, 2023, at which time enrollment capacity will be reviewed. If accepted, you will receive a phone call at the number provided on this form. Phone calls will only be made to those who have been accepted. All others will receive a letter in the mail to the address you provided on this application.</p>
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Haysville USD 261 does not discriminate on the basis of race, color, national origin, sex, disability, military status or age in its programs and activities. The following person has been designated to handle inquiries regarding non-discrimination policies:

Gillian Macias, Assistant Superintendent for Human Resources
 1745 West Grand, Haysville, KS
 316.554.2206



Limited Open Enrollment Application Enrollment Suspension/Expulsion Questionnaire

The safety of students is a priority for Haysville USD 261. In an effort to ensure a safe environment for everyone, we must check the status of each student who is applying for enrollment in our schools.

According to Kansas Statute 72-8907 regarding suspension and expulsion of pupils: **Refusal to admit suspended or expelled pupil authorized:** *A pupil who has been suspended or expelled from school by any school district may be refused admission to school in any other school district, regardless of residency, until such time as the period of suspension or expulsion has expired.*

Prior to admission to Haysville USD 261, it is required that information about suspension, relocation, and/or expulsion from a previous school be disclosed. Please complete the following information.

Is your student currently under suspension, expulsion or relocated from his/her previous school? ____ Yes ____ No

Has your student ever been suspended, expelled or relocated from a school: ____ Yes ____ No

Is your student in process of being suspended, expelled, or relocated from his current school? ____ Yes ____ No

If you answered **Yes** to any of the above questions, please also provide the following information:

Which school did this occur and what year, OR which school is this now in the process of occurring:

School _____ Year _____

School _____ Year _____

School _____ Year _____

Print Student Name: _____

Parent/Guardian Signature _____ Date _____

FOR OFFICE USE ONLY

DATE RECEIVED _____

NAME OF PERSON COMPLETING THIS FORM: _____

APPROVED

IF APPROVED, WHICH SCHOOL _____

DENIED

IF DENIED, EXPLANATION: _____

THIS INFORMATION HAS BEEN REVIEWED BY THE FOLLOWING SCHOOLS:

CAMPUS: _____

HWMS: _____ **HMS:** _____

FREEMAN: _____ **NELSON:** _____ **OATVILLE:** _____

PRAIRIE: _____ **REX:** _____ **RUTH CLARK:** _____