

Parent Single Sign-On (SSO)

Coming to Haysville Schools, October 8, 2012!

Setting up your SSO account (All Parents)

PowerSchool now provides parents with a single sign-on to access student information. Parents no longer need to use a different username and password to access each of their children. **All parents**, regardless of the number of children they have, will need to create an account when logging on to PowerSchool with SSO for the first time.

Parent Sign In

Username

Password

[Having trouble signing in?](#)

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Step 1: Click Create Account Button

Begin by going to PowerSchool parent portal at www.usd261.net/public or the www.usd261.com and click on Parents, click on PowerSchool logo. When signing in for the first time, click on the **Create Account** button to create a Single Sign-On (SSO) account which can be linked to one or more students.

Step 2: Create an Account

To create a new parent account, enter your first name, last name, and email address in the top section. Also enter what you would like your username to be and a secure password, at least 6 characters. In the bottom section you can link one or more students to your account. Enter each student's name, ID, password, and your relationship to that student. The Access ID (case sensitive) and Password are the logins you previously used to sign in to PowerSchool. Now these will be used to give you access to your student. Contact the school office if you do not know the ID and password.

Create Parent Account

First Name
 Last Name
 Email
 Desired Username
 Password
 Re-enter Password

Password must:
 •Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. Sally Smith	smit113	*****	Mother
2. Tom Smith	smit895	*****	Mother
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	--- Choose
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	--- Choose

Parent Sign In

Username

Password

[Having trouble signing in?](#)

Step 3: Sign in with Your Account

Sign into PowerSchool using your NEW personal SSO username and password you created in Step 2.

If you have questions, please call the school office.