

Guidelines for Re-opening USD 261's buildings on June 1, 2020.

12-month employees and employees with extended days.

Starting June 1st, The district facilities will re-open for twelve-month and extended day staff, allowing them to transition from remote working to on-sight. During this transition, additional safety protocols will be put in place to ensure the safety of students, staff, and patrons. These safety protocols include six feet of social distancing, additional nightly sanitation, and frequent handwashing. Masks are recommended but are not required.

When buildings re-open on June 1st, the USD 261 Administration Building, Campus High School, Haysville Middle School, and Haysville West Middle School will have office hours allowing people to enter the building. The Operations department is working diligently to have the following precautions in place at these facilities.

- Each facility will only have 1 set of doors that will allow visitors to come and go. The exterior doors will be labeled with ENTRANCE and EXIT. It is highly recommended that the interior vestibule doors be propped open to the offices to minimize the amount of door handles touched.
- Each facility will have a hand sanitizer station available for those entering the building. Masks and gloves will be available for any visitor that feels they need them.
- Masks are recommended but not required.
- There will be a plexiglass screen at each facility, similar to the ones you see at businesses.
- There will be markings on the floor that represent 6-foot spacing.
- Custodial staff will Clean and disinfect frequently touched surfaces daily.
 - These include tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- There will be a cleaning crew that cleans and disinfects all the offices after they close for the day

Food Service feeding programs will begin the summer food program for breakfast and lunch inside buildings starting June 1st. Meals will be handed out in to-go boxes; however, a limited number may stay and eat in the cafeterias.

- Food Service will monitor and make sure that we are adhering to the number of people allowed in a room during this time.
- At Haysville Middle School and Nelson Elementary, the exterior doors of the cafeterias will be propped open during feeding times. This will limit the number of people touching the door handles.

The health and safety of our students, staff, and patrons are our highest priority, and again we will keep you updated on the latest information as it becomes available. Below are some additional tips from the Centers for Disease Control and Prevention (CDC) to prevent the spread of Coronavirus.

Here are some tips you can take to prevent the spread of Coronavirus.

- Wash your hands often

- Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
 - If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact
 - Avoid close contact with people who are sick, even inside your home. If possible, maintain 6 feet between the person who is sick and other household members.
 - Put distance between yourself and other people outside of your home.
 - Remember that some people without symptoms may be able to spread the virus.
 - Stay at least six feet (about two arms' length) from other people.
 - Do not gather in groups.
- Cover your mouth and nose with a cloth face cover when around others
- Clean AND disinfect frequently touched surfaces daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
 - If surfaces are dirty, clean them. Use detergent or soap and water before disinfection.

Clean and disinfect frequently touched objects and items.