



Memo

TO: Haysville Board of Education

FR: Dr. Clint Schutte, Assistant Superintendent of Business/Finance

DA: May 9, 2016

RE: Permission to Add a High School English Teacher

History / Relevance: Currently we are scheduled to have six plan time supplemental positions at a rough cost of \$62,000. The number of plan time supplemental positions for the English department at Campus High School has been running on average between 6 and 8 over the previous four semesters.

What: We are asking for a resolution authorizing Haysville USD 261 to increase our certified FTE by one to add an English Teacher at Campus High School.

Why: By reducing the need for plan time supplemental positions we can reduce the work load of our current certified staff and potentially reduce burnout.

Where: Campus High School

When: For the 2016-2017 School year

How: The Principal in conjunction with the Assistant Superintendent for Personnel will advertise and hire the best available candidate.

Who: Myron Regier and Dr. Clagg will oversee the hiring process.

How Much: The cost to add this teacher will be offset by a reduction of six plan time supplemental positions leading to a net zero cost to increase the FTE.

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