



## USD 261 Service Center

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B.J. Knudson  
Executive Director of  
Operations

TO: Haysville Board of Education

FR: B.J. Knudson, Executive Director of Operations

DA: March 10, 2016

RE: Request to seek bids for asbestos removal at Rex Elementary & Nelson Elementary.

**History/Relevance:** Rex Elementary is an older school building that has some asbestos materials still in it. As you are aware we will be all of the glass block at Rex & Nelson Elementary. All of the exterior soffits have asbestos containing material as well as all the ceiling in the vestibules.

**What:** We are asking for approval to seek bids for asbestos removal at Rex & Nelson Elementary.

**Why:** We are needing to have the asbestos abated before we are able to renovate Rex 7 Nelson. We are going to have the winning bidder coordinate with Coonrod on the project.

**Where:** Rex & Nelson Elementary soffits and vestibules.

**When:** We would like to send out bid information on March 22nd and have bids returned to us on April 11, 2016.

**Who:** The development of this project included the Assistant Superintendent for Business and Finance, Executive Director of Operations and Director of Facilities.

**How Much:** The cost for seeking bids is zero dollars.

If you have any questions, please do not hesitate to contact me.

bjk