

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
July 19, 2021 – 7:00 P.M.
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN
RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Paige Crum. Six members were present.

MEMBERS PRESENT

Paige Crum – President
Tom Gibson – Vice President
Jennifer Bain
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Jerome Crawford – arrived at 8:15 p.m.

OTHERS PRESENT

Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Associate Supt. of Business and Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Angie Estell, Director of Special Services
Bret Long, Assistant Director of IT
Others

1.0 REORGANIZATION MEETING OPENING

1.1 Call to Order

Paige called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)

- Ms. Crum welcomed Mr. Jeff Hersh the new Superintendent for USD 261.
- The Budget Workshop will be held on August 16, 2021, at 5:30 p.m.
- Ms. Crum asked for a motion to hold a Special Meeting for the Budget Hearing on September 20, 2021 at 6:50 p.m. and a Revenue Neutral Rate Hearing at 6:55 p.m. before the Regular BOE Meeting on September 20, 2021.

MOTION to hold two Special BOE Meetings on September 20, 2021 for a Budget Hearing at 6:50 p.m. and a Revenue Neutral Rate Hearing at 6:55 p.m. before the Regular BOE Meeting at 7:00 p.m..

(Bennett/Bain) Motion carried 6-0.

- Adia - will be serving as the Member Support Chair for the Board of Directors of Kansas School Public Relations Association (*KANSPPRA*) this school year.
- KASB Kansans Can Tour--- all Board members are encouraged to attend.

1.4 Superintendent's Announcements (No Documentation)

- Thank you to the Board for the opportunity to serve as the Superintendent of Schools for USD 261.
- Mr. Hersh, Paige Crum and Jennifer Bain attended the Haysville Chamber luncheon.
- Jeff toured the WSU Haysville facility and visited with their staff. It is a wonderful facility that should provide the students of USD 261 with many opportunities.
- Mr. Hersh has enjoyed having lunch with Board members and visiting with them.
- The District Leadership Team met for a planning meeting and created a Social Contract.

- August 2, 2021 will be the New Teacher Orientation.
- The evening of August 2, 2021 will be a Board Training by KASB.
- The Back to School District Inservice will be on August 12, 2021. All Board members are invited to attend.
- August 13, 2021 will be the Stuff the Bus campaign. School supplies will be collected.
- Congratulations to Adia for serving as the Member Support Chair for the Board of Directors of Kansas School Public Relations Association (*KANSPPRA*) this school year. This position involves coordinating a mentorship program to assist new members, aiding districts who do not have public relations staff, as well as assisting members who are pursuing accreditation. Congratulations to Adia!

1.5 Campus High School Student Council Report (No Documentation) (No Report)

1.6 New and Good (No Documentation)

Jeff Hersh

- Met with the COVID Response Planning Committee. Very positive meeting.

Paige Crum

- Going on vacation to Hawaii.

1.7 Approve / Amend Agenda (No Documentation)

MOTION to approve the agenda as amended by removing 4.4 Schools for Fair Funding Dues and 4.5 PANDO Initiative Memorandum of Understanding under 4.0 CONSENT AGENDA. (Bennett/Norton) Motion carried 6-0.

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

2.1 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2021-2022 will be held on the third* Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

*Exceptions would be the following designated dates:

- January 24th rather than January 17th (Non-Contract Day)
- February 28nd rather than February 21st (President's Day)
- April 25th rather than April 18th (Non-Contract Day)
- May 23rd rather than May 16th (Promotion/Graduation)

MOTION to approve the Designated Regular Meeting Date, Time and Place as presented. (Gibson/Bain) Motion carried 6-0.

2.2 Personnel Appointments and Resolutions

2.2.1 Clerk of the Board

Debra M. Coleman

2.2.2 Deputy Clerk of the Board

Dr. Mike Clagg

2.2.3 Treasurer of the Board

Dr. Clint Schutte

2.2.4 Assistant Treasurer of the Board

Nadine Foreman

2.2.5 Custodian of District Office Records

Dr. Clint Schutte

a. Custodian of Early Childhood Program

Prog. Administrator

b. Parents As Teachers Program

Prog. Administrator

c. Custodian of Oatville Elementary Office Records

Building Principal

d. Custodian of Rex Elementary Office Records

Building Principal

e. Custodian of Nelson Elementary Office Records

Building Principal

f. Custodian of Freeman Elementary Office Records

Building Principal

g. Custodian of Ruth Clark Elementary Office Records

Building Principal

h. Custodian of Prairie Elementary School Office Records

Building Principal

i. Custodian of Haysville Middle School Office Records

Building Principal

j. Custodian of Haysville West Middle Schl. Office Records

Building Principal

k. Custodian of Campus High School Office Records

Building Principal

l. Custodian of Haysville High School

Asst. Bldng. Principal

m. Custodian of Tri-City Day School

Bldng. Administrator

2.2.6	Representative for Title Projects	Jennifer Reed
2.2.7a.	Attorney for the Board of Education	Foulston & Siefkin
2.2.7b.	John Robb – Option	Somers, Robb & Robb
2.2.8	KPERS Designated Agent	Dr. Clint Schutte
2.2.9	Freedom of Information Officer	Communications Dir.
2.2.10	Kansas Educational Risk Management Insurance Pool Rep.	Dr. Clint Schutte
2.2.11	Food Service/Lunch Agreement Representative	Dir. of Food Service
2.2.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.2.13	Attendance Officer	
	a. Early Childhood Program	Dir. of Special Services
	b. Attendance Officer for Parents As Teachers	Dir. of Special Services
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal
	i. Attendance Officer for Haysville Middle School	Building Prin. / Bldng. Asst. Prin.
	j. Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Asst. Prin.
	k. Attendance Officer for Campus High School	Building Principal / Building Asst. Prin.
	l. Attendance Officer for Haysville High School	Asst. Bldng. Principal
	m. Attendance Officer for Tri-City Day School	Bldng. Administrator
2.2.14	Title VI Coordinator	Asst. Supt. of Personnel
2.2.15	504 Coordinator	Asst. Supt. of Personnel
2.2.16	Coordinator for Homeless Children	Linda Long
2.2.17	Resolutions	Agenda Topics
2.2.17.1 – 2.3.17.11		

RE: Comments and Recommendations of the superintendent.

The superintendent suggests the below resolutions for agenda topics 2.2.17.1 – 2.2.17.11.

- 2.2.17.1 1116-Hour School Year** –
 “Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2021-2022 school year.”
- 2.2.17.2 Surety Bond for District Treasurer and High School and Middle School Principals** –
 “Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals.”
- 2.2.17.3 Official Newspaper** –
 “Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Haysville Sun-Times as the official newspaper publication of the district for the 2021-2022 school year.”
- 2.2.17.4 Participation in Federal Programs** –
 “Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II.”

- 2.2.17.5 Early Payment of Bills –**
 “Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Mr. Jeff Hersh, superintendent of schools, and Dr. Clint Schutte, associate superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest.” This resolution is allowed for in Board policy DJEJ.
- 2.2.17.6 Official Depository of Funds –**
 Please see the attached resolution example.
- 2.2.17.7 Rescinding Policy Statement and Adoption of New Board Policies –**
(a & b) Please see Exhibit # 2.2.17.7 a & b for supporting information.
- 2.2.17.8 Waiver of GAAP Resolution –**
 Please see the attached resolution example.
- 2.2.17.9 Home Rule Resolution –**
 Please see the attached resolution example.
- 2.2.17.10 Authority to Dispose of School Property with Value of Less than \$5,000.00 Resolution -**
 Please see the attached resolution example.

Tom Gibson requested to pull resolution 2.2.17.11 for further discussion during the August 16, 2021 BOE Meeting.

PULL - 2.2.17.11 Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution-
Please see the attached resolution example.

MOTION to pull 2.2.17.11 and bring this resolution back for discussion and approval during the August 16, 2021 BOE Meeting and to approve 2.2.1 through 2.2.17.10 as presented .

(Bennett/Norton) Motion carried 6-0.

- 2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network
 MOTION to appoint Jeremy Bennett as the KASB Governmental Relations Network representative and Dr. Susan Norton as co-representative.
 (Bain/Gibson) Motion carried 6-0.
- 2.2.19 PANDO Initiative Representative
 MOTION to appoint Jennifer Bain as the PANDO Initiative Representative and Jeremy Bennett as the co-representative.
 (Norton/Gibson) Motion carried 6-0.
- 2.2.20 Site Council BOE Representatives
 Freeman Elementary School – Jennifer Bain
 Nelson Elementary School - Jeremy Bennett
 Oatville Elementary School – Tom Gibson
 Prairie Elementary School – Tom Gibson
 Rex Elementary School - Jennifer Bain
 Ruth Clark Elementary School – Jerome Crawford
 HMS - Jeremy Bennett
 HWMS – Susan Norton
 Campus High School - Paige Crum
 HHS – Jerome Crawford
Add - Tri-City Day School - Paige Crum
 MOTION to approve Site Council BOE Representatives including the addition of Paige Crum as the Tri-City Day School representative as presented.
 (Bain/Norton) Motion carried 6-0.

- 2.2.21 Crisis Team Representative
MOTION to appoint Tom Gibson as the BOE Representative for the Crisis Team.
(Norton/Bennett) Motion carried 6-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

- 3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None
- 3.2 Remarks/Comments from District Visitors – 2 min.
Community members Amy Mills, Con Howerton, Mandy Kennedy and Alicia Chavers addressed the Board regarding COVID issues.

4.0 CONSENT AGENDA

- 4.1 Previous Minutes
- 4.2 Routine Personnel
- 4.3 Gifts and Grants
- ~~4.4 Schools for Fair Funding Dues*~~
- ~~4.5 PANDO Initiative Memorandum of Understanding*~~
- 4.6 Auditor's Understanding of Engagement

*Items 4.4 Schools for Fair Funding Dues and 4.5 PANDO Initiative Memorandum of Understanding under 4.0 CONSENT AGENDA were removed.

MOTION to approve the consent agenda as amended by removing 4.4 Schools for Fair Funding Dues and 4.5 PANDO Initiative Memorandum of Understanding under 4.0 CONSENT AGENDA.
(Bain/Bennett) Motion carried 6-0.

5.0 TREASURER'S REPORT / BILLS – PDF

MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Gibson) Motion carried 5-1. Greg Fenster voted no.

Mr. Crawford arrived at 8:15 p.m.

6.0 REPORTS – Focus on Learning

- COVID
Superintendent Jeff Hersh, presented information to the Board regarding COVID. Dr. Hersh recommended the Board allow the wearing of masks to be optional for USD 261, effective July 20, 2021. The District and Board will continue to monitor COVID data from Sedgwick County Health Department, KDHE, and the CDC throughout the 2021-2022 school year.
MOTION: Effective July 20, 2021, the wearing of masks by USD 261 students and staff is optional for the 2021-2022 school year as presented.
(Norton/Crawford) Motion carried 7-0.
- Virtual Learning Option
Ms. Jennifer Reed presented a virtual learning option to the Board. The virtual learning option should be available to families for the 2021-2022 year. ESSER funds will be used to cover the cost of the online curriculum and additional staffing.
MOTION to approve moving forward with a virtual learning option for USD 261 students during the 2021-2022 year as presented.
(Bennett/Bain) Motion carried 7-0.

- Academic Support Staffing
Dr. Mike Clagg presented information to the Board regarding academic support staffing. MOTION to authorize the hiring of up to 16 substitute teachers, 10 paraprofessionals and 4 social workers to be paid by ESSER funds as described in the ‘C.L.A.S.S.’ presentation. The approximate cost will be \$1,257,000.00.
(Norton/Gibson) Motion carried 7-0.
- Crisis / Safety Report
Mr. B.J. Knudson presented information to the Board regarding crisis and safety for USD 261.
- Chromebook Management Software Renewal
Dr. Clint Schutte presented information to the Board regarding the Chromebook Management Software renewal. Total cost of the renewal will be \$26,575.11 for the year.

7.0 ACTION ITEMS

- 7.1 2021-2022 Rehired-Retired Teacher Work Agreement
Dr. Mike Clagg was present to answer questions from the Board.
MOTION to approve the 2021-2022 Rehired-Retired Teacher Work Agreement as presented.
(Gibson/Norton) Motion carried 7-0.
- 7.2 Premium Pay
Dr. Clint Schutte was present to answer questions from the Board.
Motion to approve Premium Pay as presented.
(Norton/Bain) Motion carried 7-0.
- 7.3 Chromebook Management Software Renewal
Dr. Clint Schutte was present to answer questions from the Board.
MOTION to approve the Chromebook Management Software renewal as presented.
(Bain/Bennett) Motion carried 7-0.
- 7.4 School Clinic Agreement
Dr. Clint Schutte presented the most current information on the School Clinic Agreement to the Board.
MOTION to approve the School Clinic Agreement as presented.
(Bain/Crawford) Motion carried 7-0.
The Board requested an update on this topic in 2-3 months.

8.0 FIRST READINGS

No First Readings

9.0 DISCUSSION/REPORT ITEMS

- 9.1 Future Agenda Items
- All First Readings (if any) moved to Action Items
 - Budget Hearing
 - Revenue Neutral Rate Hearing
 - COVID Update
 - Mr. Hersh’s 100-Day Plan
 - Refund Bonds Resolution
 - Virtual School Update
 - Hiring Staff Update
 - KSHSAA as Related to COVID
 - ASA Contract – October Meeting
 - School Clinic Report – November Meeting

9.2 Board Calendar
No Changes

10.0 EXECUTIVE SESSION – No Executive Session

11.0 ADJOURNMENT
Meeting adjourned at 9:25 p.m.

Paige Crum, Board of Education President

Debra M. Coleman, Board of Education Clerk