

**BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
July 20, 2020 – 7:00 P.M.**

**MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE
TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 7:00 p.m., by Board President Paige Crum. Seven Board members were present via ZOOM.

MEMBERS PRESENT

Paige Crum – President
Tom Gibson – Vice President
Jennifer Bain
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Jerome Crawford

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Supt. of Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Others

1.0 REORGANIZATION MEETING OPENING

1.1 Call to Order

Paige called the meeting to order at 7: 00 p.m. with seven members present via ZOOM.

~~1.2 Flag Salute~~

1.3 President's Announcements (No Documentation)

- The Budget Workshop will be held on August 3, 2020 at 7:00 p.m.
- The Budget Hearing will be held on August 17, 2020 at 7:00 p.m. just before the Regular BOE Meeting.

Greg Fenster requested a paper copy of the Budget.

MOTION to hold a Special BOE Meeting for a Budget Hearing on August 17, 2020, at 7:00 p.m. just before the Regular BOE Meeting.

(Bain/Bennett)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

- Paige encouraged Board members to sign up for one of the KASB Regional Reactions Roadmap workshops. They are available at various times on 7/22 & 7/23 on the KASB website.

1.4 Superintendent's Announcements (No Documentation)

- The health and safety of our staff and students is our focus as we begin planning for reopening schools.
- Dr. Burke reviewed the July, Reorganization Meeting Agenda so all present via ZOOM would understand the change in the Agenda format.

~~1.5 Campus High School Student Council Report (No Documentation)~~

1.6 New and Good (No Documentation)

- We have guidance from the State.
- Kasahara Cotton – has been interning with USD 261 and has finished her fieldwork for her EDD.

- 1.7 Approve / Amend Agenda (No Documentation)
 MOTION to approve the agenda as presented.
 (Norton/Bennett)
 Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
 Motion carried 7-0.

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

2.1 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2020-2021 will be held on the third* Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas or via **ZOOM IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES.**

*Exceptions would be the following designated dates:

- January 25th rather than January 18th (Non-Contract Day)
- February 22nd rather than February 15th (President’s Day)
- March 22nd rather than March 15th (Spring Break)
- May 10th rather than May 17th (Promotion/Graduation)

MOTION to approve the Designated Regular Meeting Date, Time and Place as presented.
 (Bain/Crawford)

MOTION amended to include meeting place via ZOOM in response to COVID 19 Social Distance Guidelines.

(Bain/Crawford)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

2.2 Personnel Appointments and Resolutions

- | | | |
|--------|---|------------------------|
| 2.2.1 | Clerk of the Board | Debra M. Coleman |
| 2.2.2 | Deputy Clerk of the Board | Dr. Mike Clagg |
| 2.2.3 | Treasurer of the Board | Dr. Clint Schutte |
| 2.2.4 | Assistant Treasurer of the Board | Nadine Foreman |
| 2.2.5 | Custodian of District Office Records | Dr. Clint Schutte |
| a. | Custodian of Early Childhood Program | Prog. Administrator |
| b. | Parents As Teachers Program | Prog. Administrator |
| c. | Custodian of Oatville Elementary Office Records | Building Principal |
| d. | Custodian of Rex Elementary Office Records | Building Principal |
| e. | Custodian of Nelson Elementary Office Records | Building Principal |
| f. | Custodian of Freeman Elementary Office Records | Building Principal |
| g. | Custodian of Ruth Clark Elementary Office Records | Building Principal |
| h. | Custodian of Prairie Elementary School Office Records | Building Principal |
| i. | Custodian of Haysville Middle School Office Records | Building Principal |
| j. | Custodian of Haysville West Middle Schl. Office Records | Building Principal |
| k. | Custodian of Campus High School Office Records | Building Principal |
| l. | Custodian of Haysville High School | Asst. Bldng. Principal |
| m. | Custodian of Tri-City Day School | Bldng. Administrator |
| 2.2.6 | Representative for Title Projects | Jennifer Reed |
| 2.2.7 | Attorney for the Board of Education | Foulston & Siefkin |
| 2.2.8 | KPERS Designated Agent | Dr. Clint Schutte |
| 2.2.9 | Freedom of Information Officer | Communications Dir. |
| 2.2.10 | Kansas Educational Risk Management Insurance Pool Rep. | Dr. Clint Schutte |
| 2.2.11 | Food Service/Lunch Agreement Representative | Dir. of Food Service |

2.2.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.2.13	Attendance Officer	
a.	Early Childhood Program	Angie Estell
b.	Attendance Officer for Parents As Teachers	Angie Estell
c.	Attendance Officer for Oatville Elementary	Building Principal
d.	Attendance Officer for Rex Elementary	Building Principal
e.	Attendance Officer for Nelson Elementary	Building Principal
f.	Attendance Officer for Freeman Elementary	Building Principal
g.	Attendance Officer for Ruth Clark Elementary	Building Principal
h.	Attendance Officer for Prairie Elementary	Building Principal
i.	Attendance Officer for Haysville Middle School	Building Prin. / Bldng. Asst. Prin.
j.	Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Asst. Prin.
k.	Attendance Officer for Campus High School	Building Principal / Building Asst. Prin.
l.	Attendance Officer for Haysville High School	Asst. Bldng. Principal
m.	Attendance Officer for Tri-City Day School	Bldng. Administrator
2.2.14	Title VI Coordinator	Asst. Supt. of Personnel
2.2.15	504 Coordinator	Asst. Supt. of Personnel
2.2.16	Coordinator for Homeless Children	Linda Long
2.2.17	Resolutions	Agenda Topics

2.2.17.1 – 2.3.17.11

RE: Comments and Recommendations of the superintendent.

The superintendent suggests the below resolutions for agenda topics 2.2.17.1 – 2.2.17.11.

2.2.17.1 1116-Hour School Year –

“Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2020-2021 school year.”

2.2.17.2 Surety Bond for District Treasurer and High School and Middle School Principals –

“Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals.”

2.2.17.3 Official Newspaper –

“Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Haysville Sun-Times as the official newspaper publication of the district for the 2020-2021 school year.”

2.2.17.4 Participation in Federal Programs –

“Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II.”

2.2.17.5 Early Payment of Bills –

“Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Dr. Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest.” This resolution is allowed for in Board policy DJEJ.

- 2.2.17.6 **Official Depository of Funds** –
Please see the attached resolution example.
- 2.2.17.7 **Rescinding Policy Statement and Adoption of New Board Policies – (a & b)** Please see Exhibit # 2.2.17.7 a & b for supporting information.
- 2.2.17.8 **Waiver of GAAP Resolution** –
Please see the attached resolution example.
- 2.2.17.9 **Home Rule Resolution** –
Please see the attached resolution example.
- 2.2.17.10 **Authority to Dispose of School Property with Value of Less than \$5,000.00 Resolution** -
Please see the attached resolution example.
- 2.2.17.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-
Please see the attached resolution example.

MOTION to approve 2.2.1 through 2.2.17.11 as presented.

(Bennett/Norton)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

- 2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network
MOTION to appoint Paige Crum as the KASB Governmental Relations Network representative.
(Bennett/Bain)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.
- 2.2.19 Haysville Forward Representative
MOTION to appoint Susan Norton as the Haysville Forward representative.
(Gibson/Bennett)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.
- 2.2.20 PANDO Initiative Representative
MOTION for Jeremy Bennett to continue as the PANDO Initiative Representative.
(Norton/Gibson)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

2.2.21 Site Council BOE Representatives
Freeman Elementary School – Jennifer Bain
Nelson Elementary School - Jeremy Bennett
Oatville Elementary School – Tom Gibson
Prairie Elementary School – Tom Gibson
Rex Elementary School - Jennifer Bain
Ruth Clark Elementary School – Jerome Crawford
HMS - Jeremy Bennett
HWMS – Susan Norton
Campus High School - Paige Crum
HHS – Jerome Crawford
TRI-CITY - Paige Crum
MOTION to approve Site Council BOE Representatives as presented.
(Gibson/Norton)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y,
Crawford – y and Crum – y
Motion carried 7-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

- 3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None
3.2 Remarks/Comments from District Visitors – 2 min.
None

4.0 CONSENT AGENDA

- 4.1 Previous Minutes
4.2 Routine Personnel
4.3 Gifts and Grants
4.4 Annual Paper Bid
4.5 Schools for Fair Funding
4.6 PANDO Initiative Memorandum of Understanding
4.7 Auditor’s Understanding of Engagement

MOTION to approve the consent agenda as presented.
(Norton/Gibson)

Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-1. Greg Fenster voted no.

5.0 TREASURER’S REPORT / BILLS – PDF

MOTION to approve the Treasurer’s Report/Bills as presented.
(Norton/Gibson)

Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-1. Greg Fenster voted no.

6.0 REPORTS – Focus on Learning

- Building Population (staff and student) - Schutte
Dr. Clint Schutte presented information to the Board regarding Building Population.

7.0 ACTION ITEMS

7.1 Review and Approve Updated JGCA Wellness Policy

Dr. Clint Schutte was present to answer questions from the Board regarding the updated JGCA Wellness Policy.

MOTION to approve the Updated JGCA Wellness Policy as presented.

(Bain/Bennett)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

7.2 2020-2021 Rehired-Retired Teacher Work Agreement

Dr. Clagg was present to answer questions from the Board regarding the 2020-2021 Rehired-Retired Teacher Work Agreement.

MOTION to approve the 2020-2021 Rehired-Retired Teacher Work Agreement as presented.

(Bennett/Bain)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

7.3 OTUS Remote Learning

Jennifer Reed and Dr. Schutte presented information to the Board regarding OTUS Remote Learning.

MOTION to approve OTUS Remote Learning as presented.

(Norton/Bennett)

Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 6-1. Greg Fenster voted no.

Greg Fenster left the meeting at 9:35 p.m.

7.4 Reopening Schools

Dr. Burke, Dr. Schutte and Jennifer Reed presented information to the Board regarding the reopening schools draft plan.

MOTION to hold a Special BOE Meeting to continue the discussion of reopening schools on Monday, July 27, 2020 at 7:00 p.m. The meeting will be conducted via **ZOOM IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES.**

(Bain/Norton)

Verbal vote: Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 6-0. Greg Fenster was not present for the vote.

8.0 FIRST READINGS

No First Readings

9.0 DISCUSSION/REPORT ITEMS

9.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- Budget Hearing
- Approve Budget
- Reopening Plan

9.3 Board Calendar
No Changes

10.0 EXECUTIVE SESSION – No Executive Session

11.0 ADJOURNMENT
Meeting adjourned at 10:00 p.m.

Paige Crum, Board of Education President

Debra M. Coleman, Board of Education Clerk