

**BOARD OF EDUCATION MEETING U.S.D. # 261**  
**ADMINISTRATION BUILDING, 1745 W. GRAND AVE.**  
**HAYSVILLE, KANSAS**  
**April 19, 2021 – 7:00 P.M.**  
**MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN**  
**RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**  
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District USD 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board Vice President Tom Gibson. Five Board members were present face to face.

**MEMBERS PRESENT**

Tom Gibson, Vice President  
Dr. Susan Norton  
Jennifer Bain  
Jeremy Bennett  
Jerome Crawford

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Debbie Coleman, Clerk of the Board  
Dr. Clint Schutte, Assistant Supt. of Finance  
Dr. Mike Clagg, Assistant Supt. of Personnel  
Jennifer Reed, Asst. Supt. of Learning Services  
Angie Estell, Director of Special Services  
Mr. Jeff Hersh, 2021-2022 Superintendent of Schools  
Sierra Johnson, Ex. President Campus Student Council – via phone  
David Herbert, Director of IT  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Tom called the meeting to order at 7:00 p.m. with five members present face to face.

**1.2 Flag Salute**

**1.3 Vice President's Announcements (No Documentation)**

- Proclamation for Teacher Appreciation  
Mr. Gibson read the Teacher Appreciation Proclamation and declared Tuesday, May 4, 2021 as National Teacher Day.
- Star Polisher Awards  
Dr. Mike Clagg presented a video to the Board showing the Star Polisher recipients being presented their Star Polisher awards.  
Certified Recipients:  
Mary Hunt – Oatville Elementary and Stephanie High - Prairie Elementary  
Classified Recipients:  
Liz Sanford – Haysville High School and Kelley Keais - Ruth Clark Elementary

**1.4 Superintendent's Announcements (No Documentation)**

- Social Contract  
Penny Schuckman explained the purpose of the Social Contract to the Board.
- Regular May BOE Meeting Date  
Dr. Burke informed the Board that due to District Calendar changes there is some confusion regarding the May 2021 BOE Meeting date. The previous conflict with the May BOE meeting no longer exists; therefore, the date could go back to the normal third Monday of the month that date would be Monday, May 17, 2021. MOTION to change the May BOE Meeting date to Monday, May 17, 2021, 7:00 p.m. in the BOE Room.  
(Norton/Bennett) Motion carried 5-0.

MOTION to hold a Special Board Meeting on Monday, May 24, 2021 at 7:00 p.m. to discuss Negotiations.

(Bennett/Bain) Motion carried 5-0.

- 1.5 Campus High School Student Council Report (No Documentation)  
Sierra Johnson - Executive President addressed the Board via phone and presented information to the Board on the Prom and Project Graduation.
- 1.6 New and Good (No Documentation)  
Tom Gibson
  - Dr. Burke was a candidate for Superintendent of the Year.
  - There will be a COVID vaccine clinic at HWMS on April 24, 2021 from 10:00 – 11:45 a.m. The information for this clinic is on the District web site.
- 1.7 Approve / Amend Agenda (No Documentation)  
MOTION to approve the agenda as presented.  
(Bain/Norton) Motion carried 5-0.

## 2.0 DISTRICT PATRON/PERSONNEL TIME

### 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.

If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at [dcoleman@usd261.com](mailto:dcoleman@usd261.com) by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).

All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

## 3.0 CONSENT AGENDA

### 3.1 Previous Minutes

### 3.2 Routine Personnel

Additional information may have been placed at Board member's seats.

### 3.3 Gifts and Grants

### 3.4 Assurances for Local Education Agency (LEA) Assurances for SPED - PDF

### 3.5 KASB Membership Dues, Season Pass and the Legal Assistance Fund Contract Renewal

MOTION to approve the consent agenda as presented.

(Norton/Bain) Motion carried 5-0.

## 4.0 TREASURER'S REPORT / BILLS – PDF

MOTION to approve the Treasurer's Report/Bills as presented.

(Bain/Bennett) Motion carried 5-0.

## 5.0 REPORTS – Focus on Learning

- COVID-19  
Dr. Clint Schutte and Jennifer Reed presented information to the Board regarding the COVID-19 update.
- Jennifer Reed presented information to the Board regarding educational based COVID Recovery.

- School Based Clinic  
Linda Long, Dr. Schutte, Beth Schutte, and Leslie Thomas presented information to the Board regarding the possibility of USD 261 opening a School Based Clinic in connection with KU Pediatrics and KU Psychiatry and Behavioral Sciences for staff and students. The clinic will offer health, mental and behavioral services. The proposed site of the clinic is Haysville Middle School. August of 2021 is the anticipated opening timeframe.

## 6.0 ACTION ITEMS

- 6.1 Elementary Staff and Student Handbooks  
MOTION to approve the Elementary Staff and Student Handbooks as presented.  
(Bain/Bennett) Motion carried 5-0.
- 6.2 Haysville Middle School Staff and Student Handbooks  
MOTION to approve the Haysville Middle School Staff and Student Handbooks as presented.  
(Norton/Bennett) Motion carried 5-0.
- 6.3 Haysville West Middle School Staff and Student Handbooks  
MOTION to approve the Haysville West Middle School Staff and Student Handbooks as presented.  
(Bennett/Crawford) Motion carried 5-0.
- 6.4 Temporary Summer Help  
MOTION to approve the Temporary Summer Help request as presented.  
(Crawford/Bain) Motion carried 5-0.
- 6.5 Pre-Algebra Coursework at Campus High School.  
MOTION to approve the Pre-Algebra Coursework at Campus High School as presented.  
(Bain/Bennett) Motion carried 5-0.

## 7.0 FIRST READINGS

- 7.1 Campus High School Staff, Student - Campus High School Credit Request - PDF, Athletic – PDF and Activities Handbooks  
Mr. David Morford presented information to the Board regarding the Campus High School Student Handbook with the credit change request.  
This was a first reading with no action requested from the Board.
- 7.2 Haysville High School Staff and Student Handbooks  
Mr. Mark Foster presented information to the Board regarding the Haysville High School Staff and Student Handbooks.  
This was a first reading with no action requested from the Board.
- 7.3 Substitute & Education Support Handbooks  
Dr. Mike Clagg presented information to the Board regarding the Substitute and Education Support Handbooks.  
This was a first reading with no action requested from the Board.
- 7.4 Transportation Handbooks  
Chris Long provided information to the Board regarding the Transportation Handbooks.  
This was a first reading with no action requested from the Board.
- 7.5 Fast Bridge  
Jennifer Reed presented information to the Board regarding Fast Bridge. Fast Bridge will align Pre-K – 12<sup>th</sup> grade assessments and replace Scantron.  
MOTION to approve the purchase of Fast Bridge and sign the letter of intent.  
(Norton/Bennett) Motion carried 5-0.

- 7.6 Secondary Science Curriculum Adoption  
Ms. Reed presented information to the Board regarding the Secondary Science Curriculum Adoption.  
This was a first reading with no action requested from the Board.
- 7.7 Elementary Math Curriculum Adoption  
Jennifer Reed presented information to the Board regarding the Elementary Math Curriculum Adoption.  
This was a first reading with no action requested from the Board.
- 7.8 Eastbay Apparel Contract  
Mr. Josh Godwin, Campus Athletic Director provided information to the Board regarding the Eastbay Apparel Contract.  
This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

- 8.1 Future Agenda Items
- All First Readings (if any) moved to Action Items
  - Handbooks
  - COVID-19
  - Review the ASA Contract – Schutte
  - Bus Bids – Action
  - Roof Bids – Action
  - Dates and Times of Graduations and Promotions
  - Executive Session for Negotiations
- 8.2 Board Calendar  
Remove Retiree Reception  
(Notify Board members of the building retiree receptions)

- 9.0 EXECUTIVE SESSION – Non-elected Personnel  
Nonelected Personnel: To discuss personnel matters of Non-elected personnel.

MOTION to go into executive session at 8:45 p.m. for 10-minutes, to return at 8:55 p.m. for the discussion of Non-elected personnel. To discuss personnel matters of Non-elected personnel.

(Gibson/Bain) Motion carried 5-0. (Bennett, Gibson, Norton, Crawford, and Bain)

The Board invited Dr. Burke to join them in Executive Session.  
Dr. Burke joined the Board in Executive Session at 8:45 p.m.

The Board, reconvened at 8:55 p.m. with five Board members present.  
(Gibson, Norton, Crawford, Bain, and Bennett)

Dr. Burke returned to the Board Room at 8:55 p.m.

- 10.0 ADJOURNMENT  
Meeting adjourned at 8:56 p.m.

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Tom Gibson, Board of Education Vice President

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Debra M. Coleman, Board of Education Clerk