

**SPECIAL MEETING U.S.D. # 261
HAYSVILLE, KANSAS
7:00 p.m. – October 26, 2020**

**Meeting Conducted via Zoom due to necessary adjustments in response to COVID-19 Social Distance Guidelines
Meeting was available for public viewing via YouTube**

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom , at 7:00 p.m., by Board President Paige Crum. Six Board members were present via Zoom.

MEMBERS PRESENT via Zoom

Paige Crum, President
Tom Gibson, Vice President
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Jennifer Bain
Jerome Crawford (arrived at 7:20 p.m.)

OTHERS PRESENT via Zoom

Dr. John Burke, Superintendent
Debbie Coleman, BOE Clerk
Dr. Clint Schutte, Assistant Superintendent of Business and Finance
Dr. Britton Hart, KASB
Sue Givens, KASB
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 7:00 p.m. with six members present via Zoom.

2.0 Introductions

Introductions were made by USD 261 Board members and Kansas Association of School Board representatives Dr. Britton Hart and Sue Givens and others present.

**3.0 Superintendent Search Overview by KASB representatives Dr. Britton Hart and Sue Givens.
Sue Givens and Dr. Britton Hart presented information to the Board regarding Phase I and Phase II from the 2020 Superintendent Search Resource Manual.**

Phase I: Announcement of Vacancy

Market District
Determine Focus Groups
Set Time-Lines (Make sure all Board members are available)

Phase II: Establish Desired Characteristics

Salary Comparisons – State Wide and Regional
Review Recommended Interview Questions to Consider
Screening Provided by KASB Including Background Checks
Board may review ALL applications; however, the entire Board must be present for the review. Applications must be reviewed in Executive Session.

4.0 Discussion of Superintendent Search process, timelines and responsibilities

Suggested time lines were given to Board members.
Board members should review possible interview questions pages 45-54.
Focus Groups should be made up of between 30 – 50 members each.
Interviews will be conducted in Executive Session.

To avoid a conflict of interest Paige will pursue someone to conduct future Superintendent Search ZOOM meetings.

5.0 ADJOURNMENT
Meeting adjourned at 8:15 p.m.

Paige Crum, Board of Education President

Debra M. Coleman, Board of Education Clerk