

**BOARD OF EDUCATION MEETING U.S.D. # 261**  
**BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND**  
**HAYSVILLE, KANSAS**  
**July 16, 2018 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Glenn Crum. Five Board members were present – Paige Crum participated via phone.

**MEMBERS PRESENT**

Glenn Crum - President  
Susan Walston – Vice President  
Greg Fenster  
Dr. Susan Norton  
Jeremy Bennett  
Paige Crum (participated via phone)

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Debbie Coleman, Clerk of the Board  
Dr. Clint Schutte, Assistant Supt. of Finance  
Dr. Michael Clagg, Asst. Supt. of Personnel  
Teresa Tosh, Asst. Supt. of Learning Services  
Angie Estell, Director of Special Services  
David Herbert, Director of Information Services  
Liz Hames, Communications Director  
Bob Faires, Howard and Helmer Architect Firm  
David Morford, Campus High School Principal  
J.C. Moore, State Representative – District 93 Candidate  
Others

**MEMBERS ABSENT**

Tom Gibson

**1.0 REORGANIZATION MEETING OPENING**

**1.1 Call to Order**

Glenn called the meeting to order at 7: 00 p.m. with five members present and Paige Crum participated via phone.

**1.2 Flag Salute**

**1.3 President's Announcements (No Documentation)**

- Mr. Crum presented Teresa Tosh with a Building Operations Leadership Development plaque from KASB.

**1.4 Superintendent's Announcements (No Documentation)**

- Dr. Burke presented Glenn Crum with Capturing Kids' Hearts National Showcase School District for the 2017-2018 school year recognition plaque.

**1.5 New and Good (No Documentation)**

- Dr. Burke's teaching license has been renewed and extended to 2023.
- Dr. Burke introduced the new Campus High School Principal, David Morford.

**1.6 Approve / Amend Agenda (No Documentation)**

MOTION to approve the agenda as amended by postponing 2.1 Election of Board Officers until the August 20<sup>th</sup> Board of Education Meeting.

(Walston/Bennett) Motion carried 6-0. Paige Crum voting via phone.

**2.0 BOARD REORGANIZATION - PDF**

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

**2.1 Election of Board Officers**

Due to two Board members not being present at the July meeting the election of Board officers has been postponed until the August 20, 2018 Board of Education meeting.

2.2 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2018-2019 will be held on the third\* Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

\*Exceptions would be the following designated dates:

- January 28<sup>th</sup> rather than January 21<sup>st</sup> (Non-Contract Day)
- February 25<sup>th</sup> rather than February 18<sup>th</sup> (President's Day)

MOTION to approve the Designated Regular Meeting Date, Time and Place as presented. (Walston/Norton) Motion carried 6-0. Paige Crum voting via phone.

2.3 Personnel Appointments and Resolutions

2.3.1	Clerk of the Board	Debra M. Coleman
2.3.2	Deputy Clerk of the Board	Dr. Mike Clagg
2.3.3	Treasurer of the Board	Dr. Clint Schutte
2.3.4	Assistant Treasurer of the Board	Nadine Foreman
2.3.5	Custodian of District Office Records	Dr. Clint Schutte
a.	Custodian of Early Childhood Program	Prog. Administrator
b.	Parents As Teachers Program	Prog. Administrator
c.	Custodian of Oatville Elementary Office Records	Building Principal
d.	Custodian of Rex Elementary Office Records	Building Principal
e.	Custodian of Nelson Elementary Office Records	Building Principal
f.	Custodian of Freeman Elementary Office Records	Building Principal
g.	Custodian of Ruth Clark Elementary Office Records	Building Principal
h.	Custodian of Prairie Elementary School Office Records	Building Principal
i.	Custodian of Haysville Middle School Office Records	Building Principal
j.	Custodian of Haysville West Middle Schl. Office Records	Building Principal
k.	Custodian of Campus High School Office Records	Building Principal
l.	Custodian of Haysville High School	Asst. Bldng. Principal
m.	Custodian of Tri-City Day School	Bldng. Administrator
2.3.6	Representative for Title Projects	Teresa Tosh
2.3.7	Attorney for the Board of Education	Foulston & Siefkin
2.3.8	KPERS Designated Agent	Dr. Clint Schutte
2.3.9	Freedom of Information Officer	Communications Dir.
2.3.10	Kansas Educational Risk Management Insurance Pool Rep.	Dr. Clint Schutte
2.3.11	Food Service/Lunch Agreement Representative	Dir. of Food Service
2.3.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.3.13	Attendance Officer	
a.	Early Childhood Program	Angie Estell
b.	Attendance Officer for Parents As Teachers	Angie Estell
c.	Attendance Officer for Oatville Elementary	Building Principal
d.	Attendance Officer for Rex Elementary	Building Principal
e.	Attendance Officer for Nelson Elementary	Building Principal
f.	Attendance Officer for Freeman Elementary	Building Principal
g.	Attendance Officer for Ruth Clark Elementary	Building Principal
h.	Attendance Officer for Prairie Elementary	Building Principal
i.	Attendance Officer for Haysville Middle School	Building Prin. / Bldng. Asst. Prin.
j.	Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Asst. Prin.
k.	Attendance Officer for Campus High School	Building Principal / Building Asst. Prin.
l.	Attendance Officer for Haysville High School	Asst. Bldng. Principal
m.	Attendance Officer for Tri-City Day School	Bldng. Administrator

2.3.14	Title VI Coordinator	Asst. Supt. of Personnel
2.3.15	504 Coordinator	Asst. Supt. of Personnel
2.3.16	Coordinator for Homeless Children	Linda Long
2.3.17	Resolutions	Agenda Topics
2.3.17.1 – 2.3.17.11		

RE: Comments and Recommendations of the superintendent.

The superintendent suggests the below resolutions for agenda topics 2.3.17.1 – 2.3.17.11.

- 2.3.17.1**      **1116-Hour School Year** –  
 “Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2018-2019 school year.”
- 2.3.17.2**      **Surety Bond for District Treasurer and High School and Middle School Principals** –  
 “Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals.”
- 2.3.17.3**      **Official Newspaper** –  
 “Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Wichita Eagle and the Haysville Sun-Times as the official newspaper publications of the district for the 2018-2019 school year.”
- 2.3.17.4**      **Participation in Federal Programs** –  
 “Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II.”
- 2.3.17.5**      **Early Payment of Bills** –  
 “Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Dr. Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest.” This resolution is allowed for in Board policy DJEJ.
- 2.3.17.6**      **Official Depository of Funds** –  
 Please see the attached resolution example.
- 2.3.17.7**      **Rescinding Policy Statement and Adoption of New Board Policies** –  
 (a & b) Please see Exhibit # 2.3.17.7 a & b for supporting information.
- 2.3.17.8**      **Waiver of GAAP Resolution** –  
 Please see the attached resolution example.
- 2.3.17.9**      **Home Rule Resolution** –  
 Please see the attached resolution example.
- 2.3.17.10**     **Authority to Dispose of School Property with Value of Less than \$5,000.00 Resolution** -  
 Please see the attached resolution example.
- 2.3.17.11**     **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-  
 Please see the attached resolution example.

MOTION to approve 2.3.1 through 2.3.17.11 as presented.

(Walston/Bennett) Motion carried 6-0. Paige Crum voting via phone.

- 2.3.18            Appointment of Board Member(s) / KASB Governmental Relations Network  
 MOTION to appoint Paige Crum as the KASB Governmental Relations Network representative.  
 (Walston/Norton) 6-0. Paige Crum voting via phone.

- 2.3.19 Haysville Forward Representative  
MOTION to appoint Susan Norton as the Haysville Forward representative and Paige Crum as the substitute.  
(Walston/Bennett) Motion carried 6-0.
- 2.3.20 PANDO Initiative Representative  
MOTION to appoint Susan Walston as the PANDO Initiative Representative.  
(Fenster/Norton) Motion carried 6-0. Paige Crum voting via phone.

### 3.0 DISTRICT PATRON/PERSONNEL TIME

- 3.1 Hearing of Scheduled District Patrons/District Personnel – None  
J.C. Moore, State Representative candidate for District 93  
Dr. Moore introduced himself and gave a brief summary of his views.
- 3.2 Remarks/Comments from District Visitors - None

### 4.0 CONSENT AGENDA

- 4.1 Previous Minutes
- 4.2 Routine Personnel – Additional Personnel information was placed the Board member’s seats.
- 4.3 Gifts and Grants - information for Freeman Elementary School was placed at Board member’s seats.  
Freeman Elementary School Library received a grant in the amount of \$500.00 from the EdCamp Foundation for the purchase of two Dash and Dot Wonder Workshop Robots and accessories for the library.
- 4.4 Schools for Fair Funding
- 4.5 2018-2019 Rehired-Retired Teacher Work Agreement  
MOTION to approve the consent agenda as presented.  
(Walston/Bennett) Motion carried 5-1. Greg Fenster voted no. Paige Crum voting via phone.

### 5.0 TREASURER’S REPORT / BILLS – PDF

- MOTION to approve the Treasurer’s Report/Bills as presented.  
(Walston/Bennett) Motion carried 5-1. Greg Fenster voted no. Paige Crum voting via phone.

### 6.0 REPORTS – Focus on Learning

- Bond Project Update – Schutte  
Dr. Clint Schutte presented information to the Board regarding the Bond Project.  
Dr. Schutte gave a short update to the Board on the Colt Stadium\*, HMS, CHS, Prairie, Ruth Clark, Rex, Freeman and Haysville West Middle School.

\*Greg Fenster requested warranty information on the turf at Colt Stadium.

### 7.0 ACTION ITEMS

- 7.1 Bond Project Change Order
- Fuel Tank and Ground Contamination at Campus High School  
Dr. Clint Schutte presented information to the Board regarding the removal of a fuel tank and surrounding ground contaminated by the leaking tank at Campus High School.  
Work on the removal of the fuel tank and ground work is to be done by Terracon Consultants, INC. and Bob Bergkamp Const. Co., INC.  
MOTION to approve the bond project change order for the fuel tank and ground work at Campus High School by Terracon Consultants, INC. and Bob Bergkamp Const. Co., INC. for a total cost of \$33,174.79 as presented.  
(Norton/Walston) Motion Carried 6-0. Paige Crum voting via phone.

8.0 FIRST READINGS

No First Readings

9.0 DISCUSSION/REPORT ITEMS

9.1 Schools for Fair Funding Report

No new information

9.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings (if any) moved to Action Items
- Building Reports
- Class Numbers
- Summer Feeding Program Numbers
- Budget Hearing
- Bond Change Order
- Report on IB Graduates – 3 years
- The Number of AVID Kids going on to Collage

9.3 Board Calendar

No Changes

10.0 EXECUTIVE SESSION – If Needed

No Executive Session

11.0 ADJOURNMENT

Meeting adjourned at 7:48 p.m.

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Glenn Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk