

**BOARD OF EDUCATION MEETING U.S.D. # 261**  
**BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND**  
**HAYSVILLE, KANSAS**  
**July 18, 2016 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

**MEMBERS PRESENT**

Susan Walston - President  
Glenn Crum  
Greg Fenster  
Tom Gibson  
Pat Lemmons  
Paige Crum – Vice President  
– present via phone at 7:37 p.m.

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Debbie Coleman, Clerk of the Board  
Dr. Clint Schutte, Assistant Supt. of Finance  
Dr. Michael Clagg, Asst. Supt. of Personnel  
Teresa Tosh, Asst. Supt. of Learning Services  
Angie Estell, Director of Special Services  
David Herbert, Director of Information Services  
Liz Hames, Communications Director  
B.J. Knudson, Executive Director of Operations  
Bob Faires, Howard and Helmer Architect Firm  
Others

**1.0 REORGANIZATION MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7: 00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements (No Documentation)**

- USD 261 is gearing up for the start of school.
- Toured the new Transportation Building. It is very nice and should be ready for the start of school.
- The new windows at Rex Elementary School will make a huge difference.

**1.4 Superintendent's Announcements (No Documentation)**

- Dr. Burke presented information to the Board regarding an enrollment incentive program. MOTION to approve the Enrollment Incentive Rebate Program as presented. (Fenster/G. Crum) Motion carried 5-0.
- Teresa Tosh and Dr. Burke attended training on Principal's Supervisors in New York City.

**1.5 New and Good (No Documentation)**

Glenn Crum

- The Haysville Swim Club went undefeated this season and became League champions.

**1.6 Approve / Amend Agenda (No Documentation)**

MOTION to approve the agenda as amended by postponing 2.1 Election of Board Officers until the August BOE meeting.

(G. Crum/Gibson) Motion carried 5-0.

## 2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

### 2.1 Election of Board Officers

**Due to limited attendance of Board members 2.1 Election of Board Officers was postponed until the August 15, 2016 Board meeting.**

### 2.2 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2016-2017 will be held on the third\* Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

\*Exceptions would be the following designated dates:

- January 23<sup>rd</sup> rather than January 16<sup>th</sup> (Non-Contract Day)
- February 27<sup>th</sup> rather than February 20<sup>th</sup> (President's Day)
- March 27<sup>th</sup> rather than March 20<sup>th</sup> (Spring Break)
- April 24<sup>th</sup> rather than April 17<sup>th</sup> (Non-Contract Day)

MOTION to approve the Designated Regular Meeting Date, Time and Place as presented.  
(G. Crum/Gibson) Motion carried 5-0.

### 2.3 Personnel Appointments and Resolutions

2.3.1	Clerk of the Board	Debra M. Coleman
2.3.2	Deputy Clerk of the Board	Dr. Mike Clagg
2.3.3	Treasurer of the Board	Dr. Clint Schutte
2.3.4	Assistant Treasurer of the Board	Nadine Foreman
2.3.5	Custodian of District Office Records	Dr. Clint Schutte
a.	Custodian of Early Childhood Program	Prog. Administrator
b.	Parents As Teachers Program	Prog. Administrator
c.	Custodian of Oatville Elementary Office Records	Building Principal
d.	Custodian of Rex Elementary Office Records	Building Principal
e.	Custodian of Nelson Elementary Office Records	Building Principal
f.	Custodian of Freeman Elementary Office Records	Building Principal
g.	Custodian of Ruth Clark Elementary Office Records	Building Principal
h.	Custodian of Prairie Elementary School Office Records	Building Principal
i.	Custodian of Haysville Middle School Office Records	Building Principal
j.	Custodian of Haysville West Middle Schl. Office Records	Building Principal
k.	Custodian of Campus High School Office Records	Building Principal
l.	Custodian of Haysville High School	Asst. Bldng. Principal
m.	Custodian of Tri-City Day School	Bldng. Administrator
2.3.6	Representative for Title Projects	Teresa Tosh
2.3.7	Attorney for the Board of Education	Foulston & Siefkin
2.3.8	KPERS Designated Agent	Dr. Clint Schutte
2.3.9	Freedom of Information Officer	Communications Dir.
2.3.10	Kansas Educational Risk Management Insurance Pool Rep.	Dr. Clint Schutte
2.3.11	Food Service/Lunch Agreement Representative	Dir. of Food Service
2.3.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.3.13	Attendance Officer	
a.	Early Childhood Program	Angie Estell
b.	Attendance Officer for Parents As Teachers	Angie Estell
c.	Attendance Officer for Oatville Elementary	Building Principal
d.	Attendance Officer for Rex Elementary	Building Principal
e.	Attendance Officer for Nelson Elementary	Building Principal
f.	Attendance Officer for Freeman Elementary	Building Principal
g.	Attendance Officer for Ruth Clark Elementary	Building Principal
h.	Attendance Officer for Prairie Elementary	Building Principal
i.	Attendance Officer for Haysville Middle School	Bldng. Prin. / Bldng. Asst. Prins.

j.	Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Asst. Prins.
k.	Attendance Officer for Campus High School	Building Principal / Bldng Asst Prins.
l.	Attendance Officer for Haysville High School	Asst. Bldng. Principal
m.	Attendance Officer for Tri-City Day School	Bldng. Administrator
2.3.14	Title VI Coordinator	Asst. Supt. of Personnel
2.3.15	504 Coordinator	Asst. Supt. of Personnel
2.3.16	Coordinator for Homeless Children	Linda Long
2.3.17	Resolutions	Agenda Topics
2.3.17.1 – 2.3.17.11		

RE: Comments and Recommendations of the superintendent.

The superintendent suggests the below resolutions for agenda topics 2.3.17.1 – 2.3.17.11.

**2.3.17.1 1116-Hour School Year –**

“Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2016-2017 school year.”

**2.3.17.2 Surety Bond for District Treasurer and High School and Middle School Principals –**

“Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals.”

**2.3.17.3 Official Newspaper –**

“Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Wichita Eagle and the Haysville Sun-Times as the official newspaper publications of the district for the 2016-2017 school year.”

**2.3.17.4 Participation in Federal Programs –**

“Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II.”

**2.3.17.5 Early Payment of Bills –**

“Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Dr. Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest.” This resolution is allowed for in Board policy DJEJ.

**2.3.17.6 Official Depository of Funds –**

Please see the attached resolution example.

**2.3.17.7 Rescinding Policy Statement and Adoption of New Board Policies –**

(a & b) Please see Exhibit # 2.3.17.7 a & b for supporting information.

**2.3.17.8 Waiver of GAAP Resolution –**

Please see the attached resolution example.

**2.3.17.9 Home Rule Resolution –**

Please see the attached resolution example.

**2.3.17.10 Authority to Dispose of School Property with Value of Less than \$5,000.00 Resolution -**

Please see the attached resolution example.

**2.3.17.11 Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution-**

Please see the attached resolution example.

MOTION to approve 2.3.1 through 2.3.17.11 as presented.

(G. Crum/Lemmons) Motion carried 4-1. Tom Gibson voted no.

- 2.3.18 Appointment of Board Member(s) / KASB Governmental Relations Network  
MOTION to appoint Paige Crum as the KASB Governmental Relations Network  
representative.  
(G. Crum/Gibson) Motion carried 5-0.
- 2.3.19 Haysville Forward Representative  
MOTION to appoint Susan Walston as the Haysville Forward representative.  
(G. Crum/Gibson) Motion carried 5-0.
- 2.3.20 PANDO Initiative Representative  
MOTION to appoint Susan Walston as the PANDO Initiative Representative.  
(G. Crum/Gibson) Motion carried 5-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

- 3.1 Hearing of Scheduled District Patrons/District Personnel - None  
3.2 Remarks/Comments from District Visitors - None

4.0 CONSENT AGENDA

- 4.1 Previous Minutes  
4.2 Routine Personnel  
4.3 Gifts and Grants  
MOTION to approve the consent agenda as presented.  
(G. Crum/Gibson) Motion carried 5-0.

5.0 TREASURER'S REPORT / BILLS – PDF

- MOTION to approve the Treasurer's Report/Bills as presented.  
(G. Crum/Gibson) Motion carried 4-1. Greg Fenster voted no.

**Paige Crum arrived via phone at 7:37 p.m.**

6.0 REPORTS – Focus on Learning

- Bond Project Update – Schutte  
Dr. Clint Schutte presented information to the Board regarding the Bond Project.  
Dr. Schutte gave a short update to the Board on the Transportation Building, HMS, CHS,  
HHS/Tri-City, Ruth Clark, Rex, Freeman and Haysville West Middle School.

7.0 ACTION ITEMS

- 7.1 Policy Approval  
AEB-Extended School Year  
DJEF-Requisitions & DJEF-R Requisitions  
EBC-Safety and Security  
MOTION to approve AEB-Extended School Year, DJEF-Requisitions & DJEF-R Requisitions  
and EBC-Safety and Security as presented.  
(G. Crum/Gibson) Motion carried 6-0.
- 7.2 Secondary Math Adoptions – PDF  
Teresa Tosh was present to answer questions from the Board regarding the Secondary Math  
Adoptions.  
MOTION to approve the Secondary Math Adoptions as presented.  
(G. Crum/Lemmons) Motion Carried 6-0.
- 7.3 Pre K – Grade-2 Grade Cards  
Ms. Tosh was present to answer questions from the Board regarding the Pre K – Grade-2 Grade  
Cards.  
MOTION to approve the Pre K – Grade-2 Grade Cards as presented.  
(G. Crum/Gibson) Motion carried 6-0.

- 7.4 City of Haysville Pool Agreement  
Dr. Clint Schutte presented information to the Board regarding the City of Haysville Pool Agreement.  
MOTION to approve the City of Haysville Pool Agreement as presented.  
(Gibson/Lemmons) Motion carried 5-1. Greg Fenster voted no.  
\*Board members comments/concerns will be individually submitted to Board Clerk and attached to the minutes.

Ms. Walston declared a 5-minute break at 8:38 p.m.  
Six Board members returned to the Board Meeting at 8:43 p.m.  
(Paige Crum returned to the meeting at 8:43 p.m. via phone.)  
Mr. Greg Fenster left the BOE meeting at 8:43 p.m.

- 7.5 City of Haysville Real Estate Agreement  
Dr. Clint Schutte presented information to the Board regarding the City of Haysville and USD 261 Real Estate Agreement which delays exchange of property until Tri-City exits the current building.  
MOTION to approve the City of Haysville Real Estate Agreement as presented with specific District personnel listed as contacts.  
(Lemmons/Gibson) Motion carried 5-0.

- 7.6 Pool Consultant Agreement  
Dr. Clint Schutte presented information to the Board regarding the Pool Consultant Agreement.  
MOTION to approve the Pool Consultant Agreement with Lamp, Rynearson and Associates, INC. DBA Larkin Aquatics as presented.  
(Lemmons/Gibson) Motion carried 5-0.

- 7.7 Bond Project Cost Changes  
Dr. Clint Schutte presented information to the Board regarding Bond Project Cost Changes.  
MOTION to approve the Bond Project Cost Changes regarding changing the asphalt parking lot at Oatville to concrete and the Weight Room flooring at Campus. The railing in the Campus gym will be placed at the bottom of the project list and revisited if money exists at the end of the building project.  
(Gibson/G. Crum) Motion carried 5-0.

## 8.0 FIRST READINGS

- 8.1 Policy Review  
GAAF – Emergency Safety Interventions  
Dr. Burke presented information to the Board regarding Board Policy GAAF-Emergency Safety Interventions.  
This was a first reading with no action requested from the Board.
- 8.2 Rehired-Retired Teacher Work Agreement – Clagg  
Dr. Clagg presented information to the Board regarding the changes to the Rehired-Retired Teacher Work agreement.  
This was a first reading with no action requested from the Board.

## 9.0 DISCUSSION/REPORT ITEMS

- 9.1 Schools for Fair Funding Report  
Dr. Clagg reported that the Courts are now determining the Adequacy part of the law suit.
- 9.2 Future Agenda Items
- Policy Review and Approval

- Focus on Learning Report
- All First Readings moved to Action Items
- Special BOE Meeting on July 28, 2016 at 6:30 for a Budget Review
- Election of Board Officers
- ASA Advertising Contract
- Haysville High School – Tri-City Turning Lane Agreement

9.3 Board Calendar

The Board Calendar will be changed to reflect the changes by the legislature.

10.0 EXECUTIVE SESSION – No Executive Session

11.0 ADJOURNMENT

Meeting adjourned at 9:16 p.m.

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Susan Walston, Board of Education President

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Debra M. Coleman, Board of Education Clerk

**\*BOARD MEMBER COMMENTS/CONCERNS  
RELATED TO 7.4 CITY OF HAYSVILLE POOL AGREEMENT**