

**BOARD OF EDUCATION MEETING U.S.D. # 261**  
**ADMINISTRATION BUILDING, 1745 W. GRAND AVE.**  
**HAYSVILLE, KANSAS**  
**April 24, 2017 - 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Six Board members were present.

**MEMBERS PRESENT**

Paige Crum, President  
Susan Walston, Vice President  
Tom Gibson  
Pat Lemmons  
Glenn Crum  
Forrest Hummel

**OTHERS PRESENT**

Dr. John Burke, Superintendent  
Dr. Clint Schutte, Asst. Supt. of Business and Finance  
Debbie Coleman, Clerk of the Board  
Teresa Tosh, Asst. Supt. of Learning Services  
Dr. Mike Clagg, Asst. Supt of Personnel  
Ildo Martins, Haysville West Middle School Principal  
Dr. Mike Maurer, Haysville Middle School Principal  
Dr. Donna Ferguson, Freeman Ele. School Principal  
Carla Wulf, Ruth Clark Elementary School Principal  
Myron Regier, Campus High School Principal  
Glenda Cowell, Campus High School Asst. Principal  
Mark Foster, Asst. Principal Haysville High School  
Gina Keirns, Tri-City Day School Administrator  
Liz Hames, Director of Community Relations  
David Herbert, Director of Information Services  
B.J. Knudson, Executive Director of Maintenance  
Avery Finch, Campus Student Council  
Bob Faires, Howard and Helmer Architect Firm  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Paige called the meeting to order at 7: 00 p.m. with six members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

- **Star Polisher Awards**  
Board President Paige Crum presented classified staff member Robert Kirby who is the custodian for the Administration Building and certified staff member Andy Rust teacher at Freeman Elementary School with this year's Star Polisher Awards.
- **Proclamation for Teacher Appreciation**  
Ms. Paige Crum read and signed the Proclamation for Teacher Appreciation. Teacher Appreciation Day will be celebrated on Tuesday, May 9, 2017.
- Ms. Crum reminded the Board that the District's retirees will be recognized before the May 22<sup>nd</sup> Board of Education meeting at 6:30 p.m.
- Paige pointed out additional information placed at each Board member's seat. That information included a copy of the 2017-2018 District Calendar and a letter from Capturing Kid's Hearts National Showcase Schools – Flippen Group.
- Ms. Crum attended the Campus Prom. Mr. Cederic Buckles was named Prom Prince, Kaitlyn Cooper was named Prom Princess, Mr. Isaiah Gates was named Prom King and Ms. Avery Finch was crowned Prom Queen.
- The Girl's Swim Team broke a 1978 school record at the Girls Varsity Invitational meet at West High School.

1.4 Superintendent's Announcements

Dr. Burke deferred to Teresa Tosh.

Ms. Tosh shared that Capturing Kid's Hearts National Showcase Schools – Flippen Group notified the Board that Freeman Elementary School, Nelson Elementary School, Ruth Clark Elementary School and Haysville West Middle School received the Capturing Kid's Hearts National Showcase Schools – Flippen Group award. Nationwide 53 schools out of over 10,000 schools received the National Showcase School award. Out of the 53 schools USD 261 was honored to have four schools designated as Capturing Kid's Hearts National Showcase Schools.

1.5 Campus High School Student Council

Avery Finch, CHS Student Council Executive President gave a brief overview of the Class of the Year (COTY) Olympics and Stu. Co. elections.

The winner of the COTY Olympics was the Sophomore Class.

Student Council election campaigns for next year are wrapping up. Elections will be held next week. Newly elected officers will assume duty on May 1<sup>st</sup>.

1.6 New and Good

- Prairie Elementary and Ruth Clark Elementary Schools received the Math Challenge Award. The Challenge Award is “based on last year’s 4th grade state assessment math scores. The Challenge Awards are designed to recognize Kansas schools that are making a notable difference in student achievement despite facing significant challenges in their school population.”

Kansas Department of Education Board Member, Jim McNiece recognized Prairie Elementary School for receiving the Math Challenge Award. Kansas Department of Education Board Member Kathy Busch was invited to visit Ruth Clark Elementary School, but had to postpone the visit due to illness.

- Susan Walston attended the Pando Initiative, 100 Men Cook, held at Century II. Dr. Burke, Representative Steve Crum and Bob Faires of Howard and Helmer Architect Firm were among the participants in the event. The event raised over \$89,000.00 for the Pando Initiative.

- Ms. Walston toured the new high school in Olathe, KS. The high school was beautiful and progressive.

- Dr. Clagg informed the Board that with the help of David Herbert USD 261 the Office of Civil Rights report has been completed and USD 261 is certified District wide.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.

(Walston/Hummel) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items was placed at each Board member's place.

3.3 Gifts and Grants

- Two staff members from Nelson Elementary School had projects funded by Donors Choose. Ms. Waterman received \$841.45 worth of miscellaneous materials and Ms. Cotton received \$162.83 worth of classroom materials.

- CHS Campus Cruiser Club has received donations of a 1973 Chevy Monte Carlo from Roger Neugent, a 1963 Chevy Nova from Charles Price and Dave Hanna – Sterling Restoration and \$500.00 from Davis-Moore Auto Group
- The CHS Electric Car Club received 2 – MX3000 car batteries, cables, fuses, fuse holders and clamps from Brady Basner of XS Power.

KASB – Membership and Legal Assistance Fund

MOTION to approve the Consent Agenda as presented.

(Hummel/Walston) Motion carried 6-0.

#### 4.0 TREASURER’S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer’s Report/Bills.

MOTION to approve Treasurer’s Report/Bills as presented.

(Lemmons/Hummel) Motion carried 6-0.

#### 5.0 REPORTS – Focus on Learning

- Bond Project Update – Schutte

Dr. Schutte and Bob Faires of Howard and Helmer Architect Firm, presented an update on the District’s Bond construction project timeline, Campus High School, Haysville High School/Tri-City Day School, Haysville Middle School, Ruth Clark Elementary School, Rex Elementary School, Nelson Elementary School, Freeman Elementary School, Oatville Elementary School, Prairie Elementary School, HWMS and the Natatorium.

#### 6.0 ACTION ITEMS

##### 6.1 Approval of Board Policy

EE – Food Services Management

Dr. Clint Schutte was present to answer questions from the Board.

MOTION to approve Board Policy EE – Food Services Management as presented.

(Hummel/Lemmons) Motion carried 6-0.

##### 6.2 Bond Project Change Orders (Place Holder)

- Retention Pond by Transportation Building

Dr. Schutte was present for questions from the Board regarding the re-work of the retention pond. Work on the retention pond will be done by Mies Construction at a cost of \$22,926.65. Included in that total cost is \$2,800.00 for survey rework by PEC.

Board member Pat Lemmons stated that he will not be voting on this item.

MOTION to ask PEC to absorb the \$2,800.00 (included in the \$22,926.65) for resurveying the pond site due to poor design by PEC.

This line item will be brought back to the Board at the May 22<sup>nd</sup> BOE meeting.

(Walston/Hummel) Motion carried 6-0.

- ASI 009 Nelson Elementary

Dr. Schutte presented information to the Board regarding ASI 009 work at Nelson.

MOTION to approve the ASI 009 demo and patch work at Nelson Elementary School by subcontractors: mechanical–Three R Mechanical, Inc., electrical–Loper C-1 Electric, Inc., glazing–Hopper’s Glass, Inc., drywall/acoustical–Drywall Systems, Inc., painting–Aaron & Page Painting, Inc. and shades – Schammerhorn as presented for a total of \$22,628.19.

(Hummel/Lemmons) Motion carried 6-0.

- Haysville High School

Dr. Schutte presented information to the Board regarding furnishings for the new building.

MOTION to approve the Furnishing Package for a total cost of \$431,435.57 as presented.

(Walston/Lemmons) Motion carried 6-0.

- 6.3\* Elementary Staff and Student Handbooks  
Ms. Carla Wulf was present to answer questions from the Board regarding the Elementary Staff and Student Handbook changes.
- 6.4\* Middle School Staff and Student Handbooks
  - 6.4.1 Haysville Middle School  
Dr. Mike Maurer was present to answer questions from the Board regarding the HMS Staff and Student Handbook changes.
  - 6.4.2 Haysville West Middle School  
Mr. Martins was present to answer questions from the Board regarding the HWMS Staff and Student Handbook changes.

\*MOTION to approve items 6.3 Elementary Staff and Student Handbooks and 6.4 Middle School Staff and Student Handbooks – 6.4.1 Haysville Middle School and 6.4.2 HWMS Staff and Student Handbooks as presented.

(Hummel/Lemmons) Motion carried 6-0.

- 6.5 USD 261 2017-2018 District Calendar  
Dr. Burke was present to answer questions from the Board regarding the proposed Draft A - 2017-2018 District Calendar to the Board.  
MOTION to approve the USD 261 2017-2018 District Calendar Draft A as presented.  
(Lemmons/Gibson) Motion carried 5-1. Forrest Hummel voted no.
- 6.6 Equity in School Lunches  
Dr. Schutte was present to answer questions from the Board regarding equity in school lunch prices.  
MOTION to approve increasing school lunch prices by \$.10 in order to move toward the National Standard lunch price.  
(Hummel/Lemmons) Motion carried 6-0.
- 6.7 Temporary Summer Help for Maintenance and IT  
Dr. Clint Schutte was present to answer questions from the Board regarding Temporary Summer Help for Maintenance and IT.  
MOTION to approve hiring six grounds crew members, four paint crew members, three bus cleaning crew members as temporary summer help for Maintenance and four temporary positions for IT.  
(Walston/Lemmons) Motion carried 6-0.
- 6.8 Approval of Bid for Freezer and Cooler at Nelson Elementary School  
Dr. Schutte presented information to the Board and requested Board approval of the Nelson Elementary School freezer and cooler bid from Commercial Mechanical Inc. in the amount of \$46,000.00.  
MOTION to approve the bid for the Nelson Elementary School freezer and cooler bid from Commercial Mechanical Inc. in the amount of \$46,000.00 as presented.  
(Walston/Lemmons) Motion carried 6-0.
- 6.9 District Fiber Optic Project  
David Herbert presented information to the Board regarding the District fiber optic project.  
MOTION to approve the District fiber optic project for \$275,285.25 from Zayo Group as presented.  
(Lemmons/Gibson) Motion carried 6-0.
- 6.10 Request to Hire Additional Teachers  
Dr. Mike Clagg presented information to the Board and requested to hire one Physical Education teacher to be shared between Haysville High School / Tri-City Day School, a 4<sup>th</sup> grade teacher at Rex, a 3<sup>rd</sup> grade teacher at Ruth Clark and an additional teacher at Nelson.  
MOTION to approve hiring one Physical Education teacher to be shared between Haysville High School / Tri-City Day School, a 4<sup>th</sup> grade teacher at Rex, a 3<sup>rd</sup> grade teacher at Ruth Clark, an additional teacher at Nelson, a math teacher at Campus High School and an additional counselor at Campus High School as presented.  
(Walston/Gibson) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Campus High School Handbooks

Myron Regier and Glenda Cowell presented information to the Board regarding the Campus High School Staff, Student, Activities and Athletic handbooks.

This was a first reading with no action required from the Board.

7.2 Haysville High School Staff and Student Handbooks

Mark Foster presented information to the Board regarding the Haysville High School Staff and Student Handbooks.

This was a first reading with no action required from the Board.

7.3 Tri-City Staff and Student Handbooks

Gina Keirns presented information to the Board regarding the Tri-City Day School Staff and Student Handbooks.

This was a first reading with no action required from the Board.

7.4 Substitute and Educational Support Handbooks

Dr. Mike Clagg presented information to the Board regarding the Substitute and Educational Support Handbooks.

This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

No changes.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Retiree Reception
- Review the ASA (Advertising) Contract
- Retention Pond with more Information

8.3 Board Calendar

No Changes

9.0 EXECUTIVE SESSION – If Needed

No Executive Session

10.0 ADJOURNMENT

Meeting adjourned at 8:46 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk