

**BOARD OF EDUCATION MEETING U.S.D. # 261  
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.  
HAYSVILLE, KANSAS  
October 19, 2015 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

**MEMBERS PRESENT**

Susan Walston, President  
Paige Crum, Vice President  
Tom Gibson  
Greg Fenster  
Glenn Crum

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Debbie Coleman, Clerk of the Board  
Dr. Clint Schutte, Asst. Supt. of Business and Finance  
Dr. Mike Clagg, Asst. Supt. of Personnel Services  
Liz Hames, Coordinator of Community Relations  
Angie Estell, Director of Special Services  
Ildo Martins, Haysville West Middle School Principal  
Dr. David Engelking, Prairie Elementary School Principal  
Myron Regier, Campus High School Principal  
David Herbert, Information Services Director  
B.J. Knudson, Executive Director of Operations  
Bob Faires, Howard and Helmer Architect Firm  
Kristen LaPoint, 5<sup>th</sup> Grade Teacher at Prairie Elementary School  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7:00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

- Thanks to all staff for making this year run smooth for students.
- The Haysville Gobble Wobble Run will be coming up in November.
- The KASB Annual Convention will be in December in Wichita. Those Board members wanting to attend should contact Debbie Coleman to get registered.
- Please review the proposed legislative resolutions to be voted on at the KASB Convention and be ready to discuss the issues at the November Board meeting.

**1.4 Superintendent's Announcements**

- The Campus girl's tennis team are regional champs.
- The Eagle had a very positive article about Coach Slade, Campus varsity football coach.
- Susan Walston, Paige Crum and Dr. Burke received Honor Roll Level I certificates from KASB.
- Dr. Burke, Susan Walston and Glenn Crum attended KASB's Education Summit in Clearwater. Legislative and financial issues were discussed.

1.5 New and Good

Paige Crum:

- Nelson Elementary School participated in the National Walk to School Day.
- Paige attended a very funny presentation by the Campus High School Main Stage Maniacs.
- Campus High School was represented at the Fall Festival with an International Baccalaureate booth and an FCCLA booth.

Susan Walston:

- The Middle School Junior National Honor Society helped with the Fall Festival set-up on Friday as part of their community service.

Glenn Crum:

- Tri-City Day School did really well at their Pancake Feed at the Fall Festival.

1.6 Approve / Amend Agenda

MOTION to approve the Agenda as presented.

(G. Crum/Gibson) Motion carried 5-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Prairie Elementary received an anonymous donation in the amount of \$2,000.00. The donation will be used to feed families at the Prairie annual Thanksgiving luncheon.
- Freeman Elementary received a check from Homeland in the amount of \$71.40.
- Ruth Clark Elementary School received a check from Homeland in the amount of \$91.00 and a check from Sonic in the amount of \$85.00.
- Oatville Elementary School received a grant from the 2015 Bowling To Schools Grant Program through Kids Bowl Free in the amount of \$1,000.00.

3.4 District Site Council Membership Lists

3.5 VI-B Flow Through Assurances - Individuals with Disabilities Act

MOTION to approve the Consent Agenda as presented.

(P. Crum/G. Crum) Motion carried 5-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.

MOTION to approve Treasurer's Report/Bills as presented.

(G. Crum/Gibson) Motion carried 4-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

• Auditor's Report

Tara Laughlin of Allen Gibbs and Houlik, L.C. CPAs & Advisors presented information to the Board regarding the audit.

- **Bond Project Update**  
Dr. Schutte and Bob Faires of Howard and Helmer Architect Firm from presented an update on the District's bond construction project. The construction timeline, Conditional Use approval request from the City of Haysville, easement for the waterline and sidewalk, the inter-local agreement (which was not approved by the Attorney General), a traffic study requested by the City of Haysville, Transportation building, Haysville High School and Campus High School were reported on.  
MOTION to authorize a resolution to approve an easement along Meridian for a sidewalk and water line.  
(G. Crum/Gibson) Motion carried 5-0.
- **Strategic Planning Goals**  
The champion each of the District Strategic Planning areas presented information to the Board regarding updated Strategic Planning Goals.
- **Field Usage**  
Dr. Clint Schutte presented information to the Board regarding a Field Usage study.
- **Information on Corridor at Campus High School**  
Dr. Schutte presented information resulting from security concerns raised for the corridor between the new storm shelter and A-Building.
- **Evaluation on Freeman Elementary School Space Usage.** The result of the evaluation showed that student numbers do not warrant converting offices in the Administration Building into classrooms at this time.
- **Comparative prices for a 2016 Blue Bird Microbird G-5, 14 passenger wheelchair mini bus.**  
Dr. Schutte presented information to the Board regarding comparative prices for a 2016 Blue Bird Microbird G-5, 14 passenger wheelchair mini bus.

## 6.0 FIRST READINGS

### 6.1 Policy Review

IHF – Graduation Requirements  
IKA – Financial Literacy  
JBC – Enrollment

Dr. Burke presented information to the Board regarding policies IHF – Graduation Requirements, IKA – Financial and Literacy and JBC – Enrollment.

This was a first reading with no action required from the Board.

## 7.0 ACTION ITEMS

### 7.1 Policy Approval

CEF – Expense Reimbursement and Credit Cards  
DC – Annual Operating Budget  
GANA – Expense Reimbursement and Credit Cards  
GAOE – Workers Compensation

Dr. Burke presented information to the Board regarding KASB recommended Board Policies

DC – Annual Operating Budget, GANA – Expense Reimbursement and Credit Cards and GAOE – Workers Compensation.

MOTION to approve CEF – Expense Reimbursement and Credit Cards, DC – Annual Operating Budget, GANA – Expense Reimbursement and Credit Cards and GAOE – Workers Compensation as presented.

(P. Crum/Gibson) Motion carried 4-1. Greg Fenster voted no.

7.2 Approval to Seek Bids for Practice Fields

As requested Dr. Clint Schutte presented information to the Board he gathered from District Athletic Directors regarding the practice fields/playground between Prairie Elementary School and HWMS tennis courts. Dr. Schutte asked for Board approval to seek bids for 2 athletic practice fields and a playground between Prairie Elementary and HWMS tennis courts as presented. MOTION to approve seeking bids for two practice fields, and a playground between Prairie Elementary School and the HWMS tennis courts. In addition the Board requested a bid for one practice field and the playground.

(G. Crum/Gibson) Motion approved 4-1. Greg Fenster voted no.

7.3 Campus High Booster Club Corporate Membership

Dr. Schutte was present to answer questions from the Board regarding the possibility of the USD 261 Board of Education becoming a Corporate Level member of the Campus High School Booster Club.

MOTION to approve USD 261 Board of Education becoming a Corporate Level member (\$350.00) of the Campus High School Booster Club as presented.

(P. Crum/Gibson) Motion carried 5-0.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

Oral arguments will begin on November 6<sup>th</sup>.

8.2 Future Agenda Items

- Policy Review
- Bond Project
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Personnel Plan
- Energy Leadership Book Discussion - Chapters 1-4 at November BOE Meeting
- Appoint KASB Delegates
- Bids for Practice Fields
- KASB Legislative Report

**Reminder that the Board Retreat will be at 6:00 p.m. on November 2<sup>nd</sup>.**

8.3 Board Calendar

No Change

9.0 EXECUTIVE SESSION – Not Needed

10.0 ADJOURNMENT

Meeting adjourned at 9:00 p.m.

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Susan Walston, Board of Education President

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Debra M. Coleman, Board of Education Clerk