

**BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
April 18, 2016 - 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Six Board members were present.

MEMBERS PRESENT

Susan Walston, President
Glenn Crum
Tom Gibson
Greg Fenster
Paige Crum
Pat Lemmons

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel Services
Teresa Tosh, Assist. Supt. of Learning Services
Angie Estell, Director of Special Services
Liz Hames, Community Relations Director
B.J. Knudson, Executive Director of Operations
Mike Mitchener, Nelson Elementary School Principal
Carla Wulf, Ruth Clark Elementary School Principal
Myron Regier, Campus High School Principal
Mark Foster, Haysville High School, Assistant Principal
Ildo Martins, Haysville West Middle School Principal
David Herbert, Information Services Director
Charles Bouilly of George K. Baum & Company
Randy Coonrod, Coonrod & Associates
Others

1.0 MEETING OPENING

1.1 Call to Order

Board President, Susan Walston, called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Star Polisher awards were presented to Josh Godwin, Director of Transportation and Veronica Hilbrink, Para at Haysville Middle School.
- Ms. Walston, Dr. Burke and Teresa Tosh teamed up for the NSBA Convention and gave a presentation on Capturing Kids Hearts to a standing room only group. Paige Crum also attended the NSBA Convention.
- Schedule Joint Meeting(s)
Susan asked Board members to set date(s) to meet with the Campus Student Council and the City of Haysville.
The Board suggested to meet with Stu Co at 7:00 a.m. on Thursday, April 28th. Ms. Walston asked Debbie Coleman to check with Student Council sponsor Ms. Moree to see if this date will work for them.
Ms. Walston asked the Board if they would like to have a joint meeting with the Haysville City Mayor and City Council.
It was determined that the Board would like to set a joint meeting. Ms. Walston asked Dr. Burke to contact Mayor Armstrong and arrange a date and time for the meeting.
- PANDO (formerly Communities In Schools) will be having a couple of fund raisers in the near future. The first is the Star Luncheon on April 28th and the other is a Gala celebrating the 25th Year of Serving Students on June 4th.

- Ms. Walston asked for a motion from the Board to meet at 6:30 p.m. before the May 9th Board Meeting to recognize District retirees.
MOTION for the Board to meet at 6:30 p.m. before the Regular BOE Meeting on May 9th to recognize District retirees and attend a short reception for the retirees. (P. Crum/Gibson) Motion carried 6-0.
- Ms. Walston shared “thank you” notes from Oatville Elementary School students that participated in Odyssey of the Mind.
- Susan attended the Ground Breaking Ceremony for the construction of the Bank at Campus High School.
- Proclamation for Teacher Appreciation Week
Ms. Susan Walston read and signed a Proclamation for Teacher Appreciation Week. Teacher Appreciation Day will be recognized on May 3rd.

1.4 Superintendent’s Announcements

- Dr. Burked thanked the Board for allowing him, Teresa Tosh, Susan Walston and Paige Crum to attend the NSBA Convention. The Capturing Kids Hearts presentation at the Convention was very successful.
- Dr. Burke attended the South Central Legislative Forum last Saturday morning.
- Dr. Burke attended the Goddard School District School Finance Forum last Thursday evening.
- Schools for Fair Funding meeting will be held Friday, April 22nd at 9:00 a.m.

1.5 New and Good

Paige Crum:

- Ms. Crum enjoyed the NSBA Convention and attended several interesting sessions.
- Campus High School hosted the Forensic Tournament last weekend.
- This Thursday, May 21st the Mayor’s Youth Council will be hosting a mixer.

Susan Walston:

- Thank you to staff members who have worked so hard on testing and working with our families in need.

1.6 Approve / Amend Agenda

MOTION to amend the Agenda as presented by removing Non-Elected Personnel from Executive Session and adding 7.5 Supervision of Students.
(P. Crum/Gibson) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

Mr. Mark Carter requested to address the Board on a Student issue.

To respect the privacy of student and staff members Ms. Walston asked for a motion to go into Executive Session.

MOTION to go into Executive Session at 7:26 p.m., for 5-mins., for the discussion of Pupil/Personnel issues to return at 7:31 p.m.

(Gibson/P. Crum) Motion carried 6-0.

Dr. Mike Clagg and Mr. Mike Mitchener were invited to join the Board in Executive Session at 7:26 p.m.

Dr. Mike Clagg and Mr. Mike Mitchener returned to the Board Room at 7:31 p.m.

The Board returned to the Board Room at 7:31 p.m. with six members present.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel – an additional Personnel item was placed on the Board table.

3.3 Gifts and Grants

- Campus High School received a \$1,000.00 donation from JM and Sons Construction, LLC for the Technology Club.
- Ruth Clark Elementary School received a check in the amount of \$ 84.70 from Sonic.

3.4 Spark and Hope Grant Proposals

3.5 Sanitary Sewer Easement

3.6 Ricoh Contract Renewal

MOTION to approve the Consent Agenda as presented.

(G. Crum/Lemmons) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.

MOTION to approve Treasurer's Report/Bills as presented.

(Lemmons/G. Crum) Motion carried 5-1. Greg Fenster voted no.

*6.8 Sale of Bonds

Ms. Walston invited Mr. Charles Bouly to present the information regarding the sale of bonds to the Board at this time in order to prevent him from having to stay longer into the evening.

Charles Bouly of George K. Baum & Company presented information to the Board regarding the Sale of Bonds.

MOTION to accept the low bid of Raymond James & Assoc., INC in the amount of 2.547184% as presented.

(Lemmons/G. Crum) Motion carried 6-0.

MOTION to approve a resolution for the sale of bonds.

(P. Crum/Gibson) Motion carried 6-0.

*6.6 Bond Project Bids for Freeman, Nelson, Oatville, Prairie and Rex Elementary Schools

Ms. Walston invited Mr. Randy Coonrod, of Coonrod & Associates, and Dr. Clint Schutte to present the information regarding the bond project bids for Freeman, Nelson, Oatville, Prairie and Rex Elementary Schools to the Board at this time in order to prevent Mr. Coonrod from having to stay longer into the evening.

Dr. Clint Schutte and Mr. Randy Coonrod, of Coonrod & Associates, presented information to the Board regarding the Bond Project Bids for Freeman, Nelson, Oatville, Prairie and Rex Elementary Schools.

MOTION to approve the Bond Project Bids for Freeman, Nelson, Oatville, Prairie and Rex Elementary Schools from Three R Mechanical Inc. for mechanical work, Three R Mechanical Inc. for plumbing work and Loper C-I Electrical Inc. for electrical work in the amount of \$5,594,805.00 and Alternate # 2 for Rex Elementary School Sink Casework in classrooms in the amount of \$57,951.00 as presented.

(Lemmons/G. Crum) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Bond Project Update

Dr. Schutte presented an update on the District's bond construction project.

- Construction Concerns Relating to Possible July 1st School Closing

Dr. Schutte informed the Board of concerns related to the possible July 1st School closing resulting from the Kansas Supreme Court rejecting the State's funding solution.

6.0 ACTION ITEMS

- 6.1 Elementary Staff and Student Handbook
Mrs. Carla Wulf was present to answer questions from the Board regarding changes to the Elementary Staff and Student Handbook.
MOTION to approve the Elementary Staff and Student Handbook as presented.
(G. Crum/Gibson) Motion carried 6-0.
- 6.2 Haysville Middle School Staff and Student Handbooks
MOTION to approve the Haysville Middle School Staff and Student Handbooks as presented.
(G. Crum/Gibson) Motion carried 6-0.
- 6.3 Haysville West Middle School Staff and Student Handbooks
Mr. Ildo Martins was present to answer questions from the Board regarding changes to the Haysville West Middle School Staff and Student Handbooks.
MOTION to approve the Haysville West Middle School Staff and Student Handbooks as presented.
(G. Crum/Gibson) Motion carried 6-0.
- 6.4 Update Elementary Computer Labs
David Herbert was present to answer questions from the Board regarding updating the Elementary Computer Labs.
MOTION to approve updating the Elementary Computer Labs as presented.
(G. Crum/Lemmons) Motion carried 6-0.
- 6.5 2016-17 School Calendar
***An updated copy of the 2016-17 School Calendar draft-C was placed at the Board members seats. Correction to the explanation section of the calendar under December was made changing the Winter Break for Students to read “Dec 26 – Jan 3”.**
Dr. Burke was present to answer questions from the Board regarding the calendar draft information.
MOTION to approve the updated 2016-17 School Calendar Draft-C with school starting on August 25th, as presented.
(Gibson/Lemmons) Motion carried 5-1. Greg Fenster voted no.
- *6.6 Bond Project Bids for Freeman, Nelson, Oatville, Prairie and Rex Elementary Schools
This line item was presented just after 4.0 TREASURER’S REPORT.**
- 6.7 Capital Outlay for Vehicles
Dr. Clint Schutte presented information to the Board regarding Capital Outlay for Vehicles.
Bid requests were made for a 2016 Fleet Chevrolet Suburban 2WD, 4 door, 1500 commercial vehicle and a 2016 Microbird G5 21-passenger mini bus.
Bid requests for the suburban were sent to seven different dealerships. Three bid sheets were received.
Bid requests for the mini bus were sent to three dealerships. One bid sheet was received.
MOTION to approve the low bid for a 2016 Fleet Chevrolet Suburban 2WD, 4 door, 1500 commercial vehicle received from Don Hattan in the amount of \$40,151.84 and the low bid for a 2016 Microbird G5 21-passenger mini bus from Kansas Truck in the amount of \$63,582.00 as presented.
(Lemmons/G. Crum) Motion carried 6-0.
- *6.8 Sale of Bonds
This line item was presented just after 4.0 TREASURER’S REPORT**

7.0 FIRST READINGS

- 7.1 Campus High School Staff, Student, Activities and Athletic Handbooks
Glenda Cowell presented information to the Board regarding the Campus High School Staff, Student, Activities and Athletic Handbooks.
This was a first reading with no action required from the Board.

- 7.2 Haysville High School Staff and Student Handbooks
Mark Foster presented information to the Board regarding Haysville High School Staff and Student Handbooks.
This was a first reading with no action required from the Board.
- 7.3 Substitute and Education Support Personnel Handbooks
Dr. Mike Clagg presented information to the Board regarding Substitute and Education Support Personnel Handbooks.
This was a first reading with no action required from the Board.
- 7.4 Haysville USD 261 Welfare Benefits Plan
Dr. Clint Schutte presented information to the Board regarding Haysville USD 261 Welfare Benefits Plan (Employee Benefits Plan).
This was a first reading with no action required from the Board.
- 7.5 Supervision of Students
Dr. Burke presented KASB recommended policy JGFB Supervision of Students.
This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

- 8.1 Schools for Fair Funding Report
The next meeting will be Friday, April 22nd.
- 8.2 Future Agenda Items
- Policy Review
 - Bond Project
 - Focus on Learning Report
 - All First Readings moved to Action Items
 - Building Reports
 - Personnel Plan
 - Board Calendar
 - Bond Sale
 - Bids for HMS
 - Graduation/Promotion Dates
 - Retiree Reception
 - ASA (Advertising) Contract
 - 2017/18 District School Calendar

- 9.0 EXECUTIVE SESSION – Negotiations and Student/Personnel issues:
MOTION to go into executive session at 8:55 p.m. for 15-minutes, to return at 9:10 p.m. for discussion of Student/Personnel Issues.
(Walston/Gibson) Motion carried 6-0.

Ms. Walston declared a 5-min. break from 8:50 p.m. to 8:55 p.m. before going into Executive Session. Six Board members returned to the Board Room at 8:55 p.m. from the 5-min. break.

Dr. Clagg and Mr. Mike Mitchener were invited to join the Board in Executive Session at 8:55 p.m.

The Board reconvened at 9:10 p.m. with four Board members present.
(Walston, Lemmons, G. Crum and Gibson)

MOTION to extend Executive Session for 10-minutes to return at 9:20 p.m.
(Walston / P. Crum) Motion carried 4-0.

Dr. Clint Schutte and Dr. Mike Clagg returned to the Board Room at 9:20 p.m.

The Board reconvened at 9:20 p.m. with four Board members present.
(Walston, P. Crum, Lemmons and Gibson)

MOTION to extend Executive Session for 10-minutes to return at 9:30 p.m. for discussion of Negotiations.

(Walston/P. Crum) Motion carried 4-0.

Dr. Schutte was invited to join the Board in Executive Session at 9:20 p.m.

Dr. Schutte returned to the Board Room at 9:30 p.m.

The Board reconvened at 9:30 p.m. with six members present.

Greg Fenster left the Board Room at 9:30 p.m.

MOTION to authorize Haysville USD 261 to pay 921 employees a onetime \$1,000.00 bonus from the Contingency Reserves Funds. Payment will be included in the employee's regular May payroll.

(Lemmons/Gibson) Motion carried 5-0. Greg Fenster was not present for the vote.

Greg Fenster returned to the Board Room at 9:32 p.m.

10.0 ADJOURNMENT

Meeting adjourned at 9:33 p.m.

Susan Walston, Board of Education President

Debra M. Coleman, Board of Education Clerk