

**BOARD OF EDUCATION MEETING U.S.D. # 261  
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.  
HAYSVILLE, KANSAS  
February 22, 2016 - 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

**MEMBERS PRESENT**

Susan Walston, President  
Paige Crum, Vice President  
Tom Gibson  
Forrest Hummel  
Glenn Crum

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Debbie Coleman, Clerk of the Board  
Dr. Clint Schutte, Asst. Supt. of Business and Finance  
Dr. Mike Clagg, Asst. Supt. of Personnel Services  
Teresa Tosh, Assist. Supt. of Learning Services  
Angie Estell, Director of Special Services  
Liz Hames, Community Relations Director  
B.J. Knudson, Executive Director of Operations  
Ildo Martins, Haysville West Middle School Principal  
Mike Mitchener, Nelson Elementary School Principal  
Carla Wulf, Ruth Clark Elementary School Principal  
Glenda Cowell, Campus High School Assistant Principal  
David Herbert, Information Services Director  
Gina Keirns, Tri-City Day School Administrator  
Emily Goetz, PAT Coordinator  
Bob Faires, Howard and Helmer Architect Firm  
Randy Coonrod, Coonrod & Associates  
Brad Rice, Coonrod & Associates  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7:00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

None

**1.4 Superintendent's Announcements**

- The Campus High School Girls Bowling Team are League Champions.
- Campus High School had 6 wrestlers qualify for the State Tournament.
- Superintendent's Advisory Team met on Friday – great discussion.

**1.5 New and Good**

Paige Crum:

- The Campus High School Boys Swim Team did well at the State Tournament. Several boys almost broke long standing Campus records.
- Campus High School Boys Swim Team will be swimming in the annual Swim-to-a-Wish. The event's goal to swim 100 miles nonstop will begin at 3:45, Friday, February 26<sup>th</sup> and end on Sunday, February 28<sup>th</sup>.

Susan Walston:

- Haysville Pride is taking orders for Bierocks.

Dr. Mike Clagg:

- The USD 261 Job Fair will be this coming Saturday, February 27<sup>th</sup>, from 10:00 a.m. until noon.

Susan Walston:

- There was a good turnout at the WABA Home Show.

1.6 Approve / Amend Agenda  
MOTION to approve the Agenda as presented.  
(P. Crum/Gibson) Motion carried 5-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes  
None  
2.2 Remarks/Comments from District Visitors – 2 minutes  
None

3.0 CONSENT AGENDA

3.1 Previous Minutes  
3.2 Routine Personnel – Additional Personnel items were placed at each Board member’s seat.  
3.3 Gifts and Grants  
• Ruth Clark Elementary School received a check from Sonic in the amount of \$ 45.70.  
MOTION to approve the Consent Agenda as presented.  
(G. Crum/Hummel) Motion carried 5-0.

4.0 TREASURER’S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer’s Report/Bills.  
MOTION to approve Treasurer’s Report/Bills as presented.  
(G. Crum/Gibson) Motion carried 5-0.

5.0 REPORTS – Focus on Learning

• Bond Project Update  
MOTION to amend the Agenda to include the request for approval of Bond Projects.  
(P. Crum/Hummel) Motion carried 5-0.

Dr. Schutte, Bob Faires of Howard and Helmer Architect Firm, Randy of Coonrod Coonrod & Associates and Brad Rice of Coonrod & Associates presented an update on the District’s bond construction project. Information was presented on the construction timeline, Transportation construction, construction timeline for Campus High School will be around May 19<sup>th</sup>, bids should go out on the entrance way at Haysville Middle School on April 5<sup>th</sup>, the parking area at Oatville Elementary School and the relocation of the office area at Prairie Elementary School.  
MOTION to approve bids for Campus High School with alternate 1, not alternate 2 as presented.  
(Hummel/P. Crum) 5-0.

6.0 ACTION ITEMS

6.1 Permission to Purchase Basketball Goals and Nets for Campus High School Gym 1 – Schutte  
Dr. Clint Schutte presented information to the Board and requested permission from the Board to purchase basketball goals and nets for Campus High School Gym 1 from Athco off of the National Joint Powers Alliance Contract #082114-PTA in the amount of \$66,996.  
MOTION to purchase basketball goals and nets for Campus High School Gym 1 from Athco off of the National Joint Powers Alliance Contract #082114-PTA in the amount of \$66,996.  
(P. Crum/Gibson) Motion carried 5-0.

- 6.2 Business Department Software Upgrade – Schutte  
Dr. Schutte presented information to the Board regarding upgrading the Business Department software program to the School Management System proposal from Skyward in the amount of \$90,585 for first year setup and transfer with \$49,400 for annual software maintenance agreement.  
MOTION to approve upgrading the Business Department software program to the School Management System proposal from Skyward in the amount of \$90,585 for first year setup and transfer with \$49,400 for annual software maintenance agreement.  
(Hummel/G. Crum) Motion carried 5-0.
- 6.3 Permission to Purchase New Teacher Laptops – Herbert  
David Herbert was present to answer questions from the Board regarding new teacher laptops and requested permission from the Board to purchase new teacher laptops.  
MOTION to approve purchasing new teacher laptops as presented.  
(G. Crum/Hummel) Motion carried 5-0.
- 6.4 Tri-City Day School Handbooks  
Ms. Gina Keirns, Tri-City Day School administrator was present to answer questions from the Board regarding the Tri-City Day School Handbooks.  
MOTION to approve the Tri-City Day School Handbooks as presented.  
(G. Crum/Hummel) Motion carried 5-0.
- 6.5 Parents As Teachers (PAT) Handbooks  
Ms. Emily Goetz, PAT Coordinator was present to answer questions from the Board regarding the PAT Handbook.  
MOTION to approve the PAT Handbook as presented.  
(Hummel/G. Crum) Motion carried 5-0.
- 6.6 Bid Approval for Asbestos Abatement at Haysville Middle School  
Dr. Schutte asked for Board approval on the low bid for asbestos abatement at the Haysville Middle School from Sunbelt Environment Services in the amount of \$17,950.00  
MOTION to approve the low for bid asbestos abatement at the Haysville Middle School from Sunbelt Environment Services in the amount of \$17,950.00 as presented.  
(G. Crum/Hummel) 5-0.

## 7.0 FIRST READINGS

### 7.1 Policy Review

Dr. Burke presented information to the Board regarding a new Board policy BBBC – Board Member Education and Learning Opportunities.

**Board members are encouraged to increase their knowledge and skills through attendance at local, state, and national seminars and conferences. In order to attend a national conference, board members must have attended at least half of the board meetings from the preceding 12 months.**

After discussion it was the consensus of the Board to end the last sentence at “...least half of the Board meetings.”

This was a first reading with no action required from the Board.

### 7.2 Capital Outlay

Dr. Clint Schutte presented information to the Board regarding updating the Three Year Capital Outlay Needs List and Capital Outlay 2016-17 Top Non-Technology Priorities.

This was a first reading with no action required from the Board.

### 7.3 Temporary Summer Help

Dr. Clint Schutte presented information to the Board regarding Temporary Summer Help requests for summer of 2016.

This was a first reading with no action required from the Board.

7.4 2016-17 School Calendar

Dr. Burke presented information to the Board regarding the 2016-17 School Calendar. A draft of the 2017-18 School Calendar was also presented.

This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

The Court found in favor of the schools and gave a timeline of June 30 to have resolved the funding issue or declared that schools in KS will not open.

8.2 Future Agenda Items

- Policy Review
- Bond Project
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Personnel Plan
- Energy Leadership Book Discussion - Discuss chapters 1-4 at March BOE Meeting
- Policy Approval – BBBC – Board member Education and Learning Opportunities
- Board Calendar
- Bid Approval Request for HHS and Tri-City (March agenda)
- Approval to Seek Bids for HMS Entrance Changes (March) (Bids will go out April 5<sup>th</sup>.)

BREAK – Susan declared a 5 minute from 8:30 p.m. – 8:35 p.m.

9.0 EXECUTIVE SESSION – Non-Elected Personnel and Negotiations

MOTION to go into executive session at 8:35 p.m. for 30-minutes, to return at 9:05 p.m. for discussion of non-elected personnel and negotiations.

(Walston /P. Crum) Motion carried 5-0.

Mike Mitchener and Dr. Clagg were invited to join the Board in Executive Session at 8:35 p.m.

Mr. Mitchener returned to the Board Room at 8:49 p.m.

Dr. Clint Schutte joined the Board in Executive Session at 8:49 p.m.

Dr. Clint Schutte returned to the Board Room at 9:02 p.m.

Dr. Clagg returned to the Board Room at 9:02 p.m.

The Board reconvened at 9:05 p.m. with five Board members present.

Administrative Contracts

MOTION to extend the Administrator’s contracts by one year as presented.

(P. Crum/Hummel) Motion carried 5-0.

10.0 ADJOURNMENT

Meeting adjourned at 9:06 p.m.

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Susan Walston, Board of Education President

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Debra M. Coleman, Board of Education Clerk