

**BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
November 25, 2013 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Seven Board members were present.

MEMBERS PRESENT

Susan Walston, President
Glenn Crum, Vice President
Forrest Hummel
Misty Harding
Paige Crum
Pat Lemmons
Greg Fenster

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Clint Schutte, Assistant to the Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt. of Personnel
Myron Regier, Campus High School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Ildo Martins, Haysville West Middle School Principal
Carla Wulf, Ruth Clark Elementary School Principal
Liz Hames, Community Relations Coordinator
Becky Cezar, Director of Special Services
Mike Mitchener, Nelson Elementary School Principal
David Engelking, Prairie Elementary School Principal
David Herbert, Director of Information Services
Samantha Glover, Haysville Middle School Assistant Principal
BJ Knudson, Director of Transportation
Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- **Board Retreat Date**
Susan suggested the Board set a date to meet for a retreat.
The Board Retreat will be held as a Special Meeting on Monday, January 13, 2014, at 6:00 p.m. The purpose of discussion will be Board self-evaluation and 360 degree evaluations.
- **December BOE Meeting Time Change**
Ms. Walston suggested the Board change the start time of the December BOE meeting to 5:30 p.m. in order for staff and Board members to participate in Christmas programs. The Board agreed to the 5:30 p.m. time change.
- **KASB Convention Voting Delegates**
Ms. Walston asked for a motion to appoint a Board delegate for the State KASB Convention. MOTION to appoint Susan Walston and Paige Crum as the voting delegates for the 2013 KASB State Convention.
(G. Crum / Harding) Motion carried 7-0.
- **Video**
Dr. Burke and Ms. Susan Walston asked Board members to view a video clip about limited state monitory support for public schools. Dr. Burke asked the Board for their opinion on putting a link to the video clip on the District's webpage. It was the consensus of the Board to put the link to the video clip on the District's webpage.

1.4 Superintendent's Announcements
(See New and Good.)

1.5 New and Good

- Campus High School was recognized as a National Blue Ribbon School at a ceremony in Washington, D.C.
- In order for the District to celebrate Campus High School being recognized as a National Blue Ribbon School Dr. Burke suggested giving staff and students an additional day off. Dr. Burke suggested designating Monday, January 6th as Celebrate Blue Ribbon Day. The first day back from Christmas break for Teachers will be Tuesday, January 7th and student's first day back will be Wednesday, January 8th.

Greg Fenster left the Board Room at 7:17 p.m.

MOTION to designate Monday, January 6th as Celebrate Blue Ribbon Day.

(Harding / Hummel) Motion carried 6-0. Greg Fenster was not present for the vote.

Greg Fenster returned to the Board Room at 7:18 p.m.

- Prairie Elementary School was recognized as a Challenge School
- The Home Coming Parade was great
- Ms. Walston read an email from Mr. Shipman regarding the Haysville Fall Festival and the participation from District teachers.
- HMS participated in the Scholar's Bowl competition and 7th grade took 1st place
- The Winter Sports Season is upon us

1.6 Approve / Amend Agenda

MOTION to approve the Agenda as amended by adding an Executive Session for Non-Elected Personnel.

(G. Crum / Lemmons) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

2.2 Remarks/Comments from District Visitors – 2 minutes
Debbie Wellner spoke to the Board about the proposed District Boundary changes.
Cara Boyer also addressed the Board about the proposed District Boundary changes.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

Nelson Elementary School received a check from Target in the amount of \$54.00 from the "Take Charge of Education Program".

Nelson Elementary School received a check from Homeland Foods for \$ 95.10.

Haysville Middle School received a check from Homeland Foods for \$230.29.

Ruth Clark Elementary School received a check from Homeland Foods for \$68.52.

An additional notice of donations given to Oatville by Homeland foods for \$43.93 and from Sonic for \$57.41 was placed at Board member's seats.

3.4 Treasurer's Report / Bills - PDF

MOTION to approve the Consent Agenda as presented.

(Hummel / G. Crum) Motion carried 6-1. Greg Fenster voted no.

4.0 REPORTS – Focus on Learning

- Auditor Report
Mike Lowry of Allen Gibbs and Houlik, L.C. CPAs & Advisors presented information to the Board regarding the audit.
- Special Education Plan
Ms. Becky Cezar presented information to the Board regarding the Special Education Plan.
- Rec. Commission
Dr. Burke gave an update to the Board regarding the Rec. Commission.
- All-Day K / Pre-K -1st Concept
Ms. Teresa Tosh presented information to the Board regarding the All-Day K / Pre-K – 1st Concept.

5.0 FIRST READINGS

5.1 Treasurer's Report / Bills Possible Line Item

Dr. Burke, Dr. Schutte and the Board discussed the pros and cons of removing the Treasurer's Report / Bills from the Consent Agenda and adding it as a separate line item.
This was a first reading with no action requested from the Board.

5.2 Residential Interior Design Course Proposal

CHS Family and Consumer teacher Jan Tamson presented information to the Board regarding the Residential Interior Design Course Proposal.
This was a first reading with no action requested from the Board.

5.3 Media Technology – Workplace Experience Course Proposal

CHS Family and Consumer teacher Jan Tamson presented information to the Board regarding the Media Technology – Workplace Experience Course Proposal.
This was a first reading with no action requested from the Board.

6.0 ACTION ITEMS

6.1 Capital Outlay Resolution

Dr. Clint Schutte presented information to the Board regarding the Capital Outlay Resolution.
MOTION to approve the Capital Outlay Resolution as presented.
(P. Crum / Hummel) Motion carried 6-1. Greg Fenster voted no.

6.2 Facility Review Proposals

Dr. Clint Schutte presented information to the Board regarding the Facility Review Proposals.
MOTION to approve the architectural firm of Howard and Helmer to do the District Facility Review as presented.
(P. Crum / Hummel) Motion carried 4-3. Pat Lemmons, Misty Harding and Greg Fenster voted no.

6.3 CNA Course Proposal

Mr. Myron Regier presented information to the Board regarding the CNA Course Proposal.
MOTION to approve the CNA Course Proposal as presented.
(Lemmons / G. Crum) Motion carried 7-0.

6.4 Boundary Change

Dr. Clint Schutte presented information to the Board regarding the proposed Boundary Change.
MOTION to approve proposed Boundary Change as presented.
(Lemmons / G. Crum) Motion carried 5-2. Susan Walston and Greg Fenster voted no.

6.5 Capital Outlay Domestic Hot Water Boilers for HMS

Dr. Clint Schutte presented information to the Board regarding the Capital Outlay project Domestic Hot Water Boilers for HMS.
MOTION to approve the low bid from Central Mechanical of Wichita (CMW) Inc. in the amount of \$23,501 for the replacement of two domestic hot water boilers at HMS.
(G. Crum / P. Crum) Motion carried 7-0.

7.0 DISCUSSION/REPORT ITEMS

7.1 Schools for Fair Funding Report
No additional information.

7.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service Report
- Curriculum Proposals
- Safe Room at Ruth Clark
- Transportation Report in September
- Building Reports
- Schedule Superintendent's Evaluation

7.3 Board Calendar

8.0 EXECUTIVE SESSION for Non-Elected Personnel

MOTION to take a 5-minute break then go into executive session at 8:45 p.m. for 15-minutes, to return at 9:00 p.m. for discussion of non-elected personnel. (Walston / Hummel) Motion carried 7-0.

Dr. Clint Schutte, Dr. Mike Clagg and Mr. Mitchener were invited to join the Board in Executive Session at 8:45 p.m.

Mr. Mitchener returned to the Board room at 8:57 p.m.

Dr. Clagg returned to the Board room at 8:57 p.m.

Dr. Schutte returned to the Board room at 9:00 p.m.

The Board reconvened at 9:00 p.m. with seven Board members present.

9.0 ADJOURNMENT

Meeting adjourned at 9:01 p.m.

Susan Walston, Board of Education President

Debra M. Coleman, Board of Education Clerk