

**BOARD OF EDUCATION MEETING U.S.D. # 261**  
**ADMINISTRATION BUILDING, 1745 W. GRAND AVE.**  
**HAYSVILLE, KANSAS**  
**May 12, 2014 – 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

**MEMBERS PRESENT**

Susan Walston, President  
Glenn Crum, Vice President  
Paige Crum  
Forrest Hummel  
Pat Lemmons

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Debbie Coleman, Clerk of the Board  
Dr. Clint Schutte, Asst. Supt. of Business and Finance  
Dr. Mike Clagg, Asst. Supt. of Personnel  
Myron Regier, Campus High School Principal  
Dr. Mike Maurer, Haysville Middle School Principal  
Mike Mitchener, Nelson Elementary School Principal  
Becky Cezar, Director of Special Services  
Liz Hames, Community Relations Coordinator  
David Herbert, Director of Information Services  
Mark Foster, Haysville High School Assistant Principal  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7:00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

- Kristen Swartzendruber Scholarship Recipients  
Ms. Walston announced Ruth Clark staff member Amy Stanley and Campus High School student Cassandra Nguyen as the recipients of the Kristen Swartzendruber Scholarship Awards.
- Star Polisher award recipients were: Dee Dee Gallegos from Freeman Elementary School and Jeanne Rudd from Prairie Elementary School.
- Ms. Walston congratulated District staff retiring from USD 261.  
Those certified staff retiring were: Julie Dombo, Donna Hansen, Melinda Evans, Gail Jantzen, Cathy Voss and Tonya Roberts.  
Those classified staff retiring were: Carolyn Button, James Hirsh, Wanda Ingram, Linda Patnaude and James Bratt.
- Susan reminded the Board of the upcoming promotion/graduation dates.

**1.4 Superintendent's Announcements**

(See New and Good)

**1.5 New and Good**

Dr. Burke:

- Dr. Burke attended the Senior Awards Program at Campus
- Baccalaureate was well attended
- The end-of-the-year Turtle Bar Tour (ice cream tour) will be May 20<sup>th</sup> & 21<sup>st</sup>
- A tentative agreement has been reached with negotiations
- Last Friday the District hosted Leadercast

Paige Crum:

- The vocal concert held at Campus was wonderful

- 1.6 Approve / Amend Agenda  
MOTION to approve the Agenda as presented.  
(P. Crum / G. Crum) Motion carried 5-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes  
None
- 2.2 Remarks/Comments from District Visitors – 2 minutes  
None

3.0 CONSENT AGENDA

- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants  
Ruth Clark Elementary School received a fundraiser check from Sonic in the amount of \$82.01.  
Haysville Middle School received a fundraiser check from Homeland in the amount of \$376.58.
- 3.4 Treasurer's Report / Bills – PDF  
MOTION to approve the Consent Agenda as presented.  
(Hummel / G. Crum) Motion carried 5-0.

4.0 REPORTS – Focus on Learning  
No Reports

5.0 FIRST READINGS

- 5.1 Policy Review  
JCABB – Searches of Students  
JCABB-R – Searches of Students  
JCAC – Interrogation and Investigation  
This was a first reading with no action requested from the Board.
- 5.2 Substitute Teacher Handbook  
Dr. Mike Clagg presented information to the Board regarding the Substitute Teacher Handbook.  
This was a first reading with no action requested from the Board.
- 5.3 Educational Support Handbook  
Dr. Mike Clagg presented information to the Board regarding the Educational Support Handbook.  
This was a first reading with no action requested from the Board.
- 5.4 Update Director of Facilities Job Description  
Change in title only.  
This was a first reading with no action requested from the Board.
- 5.5 Update Executive Assistant to the Superintendent Job Description.  
Change in title only.  
This was a first reading with no action requested from the Board.

## 6.0 ACTION ITEMS

### 6.1 Policy Approval

JBH - Release of a Student during the School Day

JBH-R – Release of a Student during the School Day

JCAB – Searches

JCAB-R - Searches

MOTION to approve Board Policies JBH - Release of a Student during the School Day,

JBH-R – Release of a Student during the School Day, JCAB – Searches and

JCAB-R – Searches as presented.

(G. Crum / P. Crum) Motion carried 5-0.

### 6.2\* Campus High School Staff, Student, Activities and Athletics Handbooks

Mr. Myron Regier was present to answer questions from the Board regarding the

Campus High School Staff, Student, Activities and Athletics Handbooks.

### 6.3\* Haysville High School Staff and Student Handbooks

Mr. Mark Foster was present to answer questions from the Board regarding the

Haysville High School Staff and Student Handbooks.

### **\*Items 6.2 and 6.3 were grouped together for the motion.**

MOTION to approve the Campus High Staff, Student, Activities and Athletics Handbooks and Haysville High School Staff and Student Handbooks as presented.

(G. Crum / Lemmons) Motion carried 5-0.

### 6.4 Request for Additional Special Education Staff

Becky Cezar was present to answer questions from the Board regarding the request for Additional Special Education Staff.

MOTION to approve the request for Additional Special Education Staff as presented.

(G. Crum / P. Crum) Motion carried 5-0.

### 6.5 Elementary Curriculum Proposal

MOTION to approve the Elementary Curriculum Proposal as presented.

(Hummel / G. Crum) Motion carried 5-0.

### 6.6 Enrollment Fees

Dr. Clint Schutte presented information to the Board regarding Enrollment Fees.

MOTION to approve the Enrollment Fees as presented.

(Lemmons / P. Crum) Motion carried 5-0.

### 6.7 Equity in School Lunch Prices

Dr. Clint Schutte was present to answer questions from the Board regarding Equity in School Lunch Prices.

(Lemmons / G. Crum) Motion carried 5-0.

## 7.0 DISCUSSION/REPORT ITEMS

### 7.1 Schools for Fair Funding Report

There will be a report on Schools for Fair Funding during the June BOE meeting.

### 7.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- First Readings
- Handbooks
- Food Service Report
- Safe Room at Ruth Clark
- Building Reports
- Negotiations
- Class Numbers
- Capital Outlay – Sound System
- Appoint two Board members to modify the Superintendent’s evaluation form
- Personnel Plan

- Strategic Plan
  - IB Report
  - Set Budget Meeting Date
  - Schools for Fair Funding Report
  - IBB Training Date – October 29, 2014
- 7.3 Board Calendar  
No Changes

Campus High School principal Mr. Regier presented the Board with a framed certificate recognizing Campus High School as a 2013 National Blue Ribbon School. Dr. Burke, Mr. Regier, Mr. Sailors and Mr. Foster went to Topeka to receive the certificate presented by Representative Joe Edwards.

8.0 EXECUTIVE SESSION – Negotiations

MOTION to go into executive session at 7:27 p.m. for 20-minutes, to return at 7:47 p.m. for discussion of negotiations.  
(Walston / G. Crum) Motion carried 5-0.

Dr. Clint Schutte and Dr. Mike Clagg were invited to join the Board in Executive Session at 7:27 p.m.

The Board reconvened at 7:47p.m. with four Board members present.  
(Walston, P. Crum, Hummel and G. Crum)

MOTION to extend Executive Session for 5-minutes to return at 7:52 p.m.  
(Walston / P. Crum) Motion carried 4-0.

Dr. Clint Schutte returned to the Board room at 7:52 p.m.  
Dr. Clagg returned to the Board room at 7:52 p.m.

The Board reconvened at 7:52 p.m. with five Board members present.

A Special Board meeting will be held on May 19, 2014 at 3:00 p.m., after the HEA has approved the negotiated agreement, to ratify the agreement. Board member may be present in person or via phone conference call. Action will be taken. The vote will be to approve the negotiation agreement and pay increases for certified staff including Administrators and classified staff.

9.0 ADJOURNMENT

Meeting adjourned at 7:57 p.m.

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Susan Walston, Board of Education President

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Debra M. Coleman, Board of Education Clerk