

**BOARD OF EDUCATION MEETING U.S.D. # 261**  
**ADMINISTRATION BUILDING, 1745 W. GRAND AVE.**  
**HAYSVILLE, KANSAS**  
**June 17, 2013 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

**MEMBERS PRESENT**

Susan Walston, President  
Glenn Crum, Vice President  
Forrest Hummel  
Regina Schutt  
Emily Davis

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Clint Schutte, Assistant Superintendent of Finance  
Debbie Coleman, Clerk of the Board  
Dr. Michael Clagg, Asst. Supt. of Personnel  
Teresa Tosh, Assistant Superintendent of Learning Services  
Myron Regier, Campus High School Principal  
Becky Cezar, Director of Special Services  
David Herbert, Director of Information Services  
Penny Schuckman, Director of the Learning Center  
Galen Davis, Executive Director of Maintenance  
B. J. Knudson, Transportation Director  
Liz Hames, Public Relations Coordinator  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7:00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

- Recognition of Retiring Board Members  
Susan Walston recognized the service given to the Board of Education and USD 261 by retiring Board members Emily Davis and Regina Schutt. Ms. Walston presented Emily and Regina with plaques.
- Recognition of Kansas Friends of Education award recipients  
Susan recognized the Kansas Friends of Education award recipients Mr. Cam Tran, Brenda Garcia, and Emily Ames.
- Ms. Walston thanked everyone for the great graduations and promotions.

**1.4 Superintendent's Announcements**

- Dr. Burke reviewed the information that was presented to District staff during this year's Turbo Rocket Ice Cream tour.
- Budget Meeting – Set Date and Time  
Mr. Clint Schutte suggested the Board schedule the Budget Meeting for August 5, 2013 at 6:00 p.m. in the Conference Room of the Administration Building.  
MOTION to schedule the Budget Meeting for August 5, 2013 at 6:00 p.m. in the Conference Room of the Administration Building.  
(Crum / Schutt) Motion carried 5-0.
- Dr. Burke reviewed the past year's accomplishments for the Board.

**1.5 New and Good**

- District graduations and promotions
- Leadership Coaching for High Performance training. The training was very successful.

- 1.6 Approve / Amend Agenda  
MOTION to approve the Agenda as amended by **adding 3.6 Auditor's Agreement to 3.0 CONSENT AGENDA, and removing 6.2 Capital Outlay Bid Approval.**  
(Hummel / Schutt) Motion carried 5-0.
- 2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes  
None
- 2.2 Remarks/Comments from District Visitors – 2 minutes  
None
- 3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel  
Ms. Walston informed Board members additional Personnel items were placed at their seats.
- 3.3 Gifts and Grants  
There were no Gifts or Grants.
- 3.4 Treasurer's Report / Bills – PDF
- 3.5 HWMS Division I Band Festival April 30, 2014 – Student Dismissal
- 3.6 Auditor's Agreement**  
MOTION to approve the Consent Agenda as amended by **adding 3.6 Auditor's Agreement** and additional Personnel items.  
(Hummel / Schutt) Motion carried 4-1. Emily Davis voted no.
- 4.0 REPORTS – Focus on Learning
- District Professional Development Plan  
Ms. Penny Schuckman presented information to the Board regarding the District Professional Development Plan.
  - Grants Funded  
Ms. Schuckman spoke to the Board about grants that have been funded for USD 261.
  - Learning Center Workshop Totals  
Ms. Schuckman presented the Learning Center Workshop totals to the Board. To date this year the Learning Center has hosted 122 workshops.
  - Facilities Strategic Plan  
Clint Schutte presented information to the Board regarding the District's Facilities Strategic Plan.
  - Strategic Plan Update  
Dr. Burke reviewed the past years accomplishments in regard to the Strategic Plan.  
A representative from each unit presented information regarding the District's Strategic Plan.
  - Lap Top Purchase Update  
David Herbert presented an update to the Board regarding lap top purchases.
- 5.0 FIRST READINGS
- 5.1 District Technology Plan  
Lisa Cundiff presented information to the Board regarding the District Technology Plan.  
This was a first reading with no action required from the Board.
- 5.2 Bus Driver Handbook  
B.J. Knudson presented information to the Board regarding updating the Bus Driver Handbook.  
This was a first reading with no action required from the Board.

6.0 ACTION ITEMS

6.1 Police Approval

GAAD – Child Abuse

MOTION to approve Board Policy GAAD as presented.

(Crum / Hummel) Motion carried 4-1. Emily Davis voted no.

**6.2 Capital Outlay Bid Approval - removed**

7.0 DISCUSSION/REPORT ITEMS

7.1 Schools for Fair Funding Report

No Report

7.2 Future Agenda Items

- New Board Policies
- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Safe Room at Ruth Clark
- Handbooks
- Bond Information
- Facility Committee development proposal
- Budget Hearing date and time

7.3 Board Calendar

No changes

8.0 EXECUTIVE SESSION – No Executive Session

9.0 ADJOURNMENT

Meeting adjourned at 8:19 p.m.

---

Susan Walston, Board of Education President

---

Debra M. Coleman, Board of Education Clerk