

**BUDGET HEARING U.S.D. # 261**  
**BOARD ROOM – CENTRAL OFFICE – 1745 WEST GRAND**  
**HAYSVILLE, KANSAS**  
**May 17, 2010 – 7:00 P.M.**

Subject to Board Approval

The budget meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Seven Board members were present.

**MEMBERS PRESENT**

Susan Walston, President  
Greg Fenster  
Emily Davis  
Forrest Hummel  
Glenn Crum  
Barb Walters  
Regina Schutt

**OTHERS PRESENT**

Dr. John Burke, Superintendent of Schools  
Dr. Perry McCabe, Assistant Supt. of Finance  
Dr. Diane Gross, Assistant Supt. of Assessment & Data  
Dr. Dan Stiffler, Asst. Supt. of Personnel and Learning  
Debbie Coleman, BOE Clerk  
Becky Cezar, Director of Special Services  
Teresa Tosh, K-12 Curriculum Director  
Myron Regier, Campus High School Principal  
Ildo Martins, Haysville West Middle School Principal  
Dr. Mike Maurer, Haysville Middle School Principal  
Glenda Cowell, Campus High School Assistant Principal  
Gina Keirns, Tri-City Day School  
Brian Howard, Rex Elementary Principal  
David Herbert, Director of Information Services  
Lisa Cundiff, Director of Instructional Technology  
Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with seven Board members present.

2.0 BUDGET HEARING

Dr. Perry McCabe presented information to the Board regarding the 2009-10 budget.  
MOTION to republish the 2009-10 budget as presented.  
(Crum / Hummel) Motion carried 7-0.

3.0 ADJOURNMENT

Meeting adjourned at 7: 01 p.m.

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Susan Walston, Board of Education President

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Debra M. Coleman, Board of Education Clerk

**REGULAR BOARD of EDUCATION MEETING – USD 261  
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND  
HAYSVILLE, KANSAS  
May 17, 2010 – 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand Ave. at 7:01 p.m., by Board President Susan Walston. Seven Board members were present.

**MEMBERS PRESENT**

Susan Walston  
Greg Fenster  
Emily Davis  
Forrest Hummel  
Regina Schutt  
Glenn Crum  
Barb Walters

**OTHERS PRESENT**

Dr. John Burke, Superintendent  
Dr. Perry McCabe, Assistant Supt. of Finance  
Debbie Coleman, Clerk of the Board  
Dr. Diane Gross, Assistant Superintendent of Assessment  
Dr. Dan Stiffler, Asst. Supt. of Personnel and Learning Services  
Becky Cezar, Director of Special Services  
Liz Hames, Community Relations Coordinator  
David Herbert, Information Services Director  
Myron Regier, Campus High School Principal  
Ildo Martins, Haysville West Middle School Principal  
Teresa Tosh, K-12 Curriculum Director  
Dr. Mike Maurer, Haysville Middle School Principal  
Mark Foster, Alternative High School Assistant Principal  
Brian Howard, Rex Elementary School Principal  
Lisa Cundiff, Director of Instructional Technology  
Glenda Cowell, Campus High School Assistant Principal  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Susan called the meeting to order at 7: 01 p.m. with seven members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

Susan...

- Thanked everyone for all of their hard work on closing the school year out.
- Attended the Learning by Design graduation.
- Helped judge Campus senior projects.
- Announced the upcoming KASB retirement reception for John Koepke, which will be June 11<sup>th</sup> in Topeka.
- Reminded the Board of the upcoming KASB law seminar scheduled on June 9<sup>th</sup> and 10<sup>th</sup>, Evening on the Bayou which is the CIS fundraising event on June 12<sup>th</sup> in Old Town, and the Hometown Heroes vs. Haysville Heat baseball game.
- Congratulated the 2009-2010 District retirees.
- Announced that Dr. Diane Gross will be leaving the District. Dr. Gross has taken a new position for the Liberal, KS school district.
- Thanked everyone who worked on the health insurance committee.

- 1.4 New and Good  
Barb Walters...
- Attended the Tri-City End-of-Year-Day.  
Dr. Burke...
  - Attended the senior awards and Baccalaureate service on Sunday.  
Glenn Crum...
  - Attended the last band concert and it was great!
- 1.5 Approve / Amend Agenda  
MOTION to approve the agenda as presented.  
(Crum / Walters) Motion carried 7-0.

## 2.0 DISTRICT PATRON/PERSONNEL TIME

- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.  
None
- 2.2 Remarks/Comments from District Visitors – 2 min.  
None

## 3.0 CONSENT AGENDA

- 3.1 Previous Minutes
- 3.2 Treasurer's Report / Bills - PDF
- 3.3 Routine Personnel
- 3.4 Gifts and Grants

Susan reminded the Board that two additional Personnel items had been placed at their seat.

Forrest Hummel left the Board room at 7:10 p.m.

MOTION to approve the Consent Agenda as presented.

(Crum / Walters) Motion carried 6-0. Forrest Hummel was not present for the vote.

Mr. Hummel returned to the Board room at 7:11 p.m.

## 4.0 REPORTS – Focus on Learning

- 4.1 Kristen Swartzendruber Scholarship Awards  
Gina Keirns, Tim Swartzendruber, Taylor Swartzendruber, and Tyler Swartzendruber presented the Kristen Swartzendruber Scholarship Awards to Campus senior Kristyn Smith and Ruth Clark Para Caleb McCaffree.
- 4.2 KLN Special Education Audit Report  
Becky Cezar presented the KLN Special Education Audit Report to the Board.

## 5.0 FIRST READINGS

- 5.1 District Technology Plan  
Lisa Cundiff presented information to the Board regarding the District Technology Plan for the 2010 – 2011 school year.  
This was a first reading with no action requested from the Board.
- 5.2 All-Day Kindergarten – Parent Pay  
Dr. Diane Gross presented information to the Board regarding All-Day Kindergarten – Parent Pay.
- The Board requested that a survey be given at the 2011-2012 Kindergarten Round Up to determine if there is interest in all-day kindergarten – parent pay.
  - This item will be added to the Board Task List.
- This was a first reading with no action requested from the Board.

## 6.0 ACTION ITEMS

### 6.1 Policy Review

GBQA-Reduction of Teaching Staff

GBR-Work Schedule

GBRC-In-Service Education

GBRD-Staff Meetings

GBRE-Additional Duty

GBRG-Non-School Employment

GBRGA-Consulting

GBRGB-Tutoring for Pay

MOTION to approve policies GBQA, GBR, GBRC, GBRD, GBRE, GBRG, GBRGA, and GBRGB as presented.

(Crum / Schutt) Motion carried 7-0.

### 6.2 CHS Handbook(s)

#### 6.2.1 CHS Faculty Handbook – PDF

Myron Regier presented information to the Board regarding the CHS Faculty Handbook.

MOTION to approve the CHS Faculty Handbook as presented.

(Crum / Hummel) Motion carried 7-0.

#### 6.2.2 CHS Activities Handbook – PDF

Glenda Cowell presented information to the Board regarding the CHS Activities Handbook.

MOTION to table the CHS Activities Handbook until the June BOE meeting.

(Crum / Walters) Motion carried 6-1. Susan Walston voting no.

- Dr. Burke will work with the KASB attorney to see what changes can be made regarding the name of the Gay-Straight Alliance club and the wording of their bylaws.

#### 6.2.3 CHS Student Handbook – PDF

Glenda Cowell presented information to the Board regarding the CHS Student Handbook. MOTION to table the CHS Student Handbook until the June BOE meeting due to the same issues regarding the CHS Activities Handbook.

(Fenster / ) no second. Mr. Fenster withdrew his motion.

MOTION to approve the CHS Student Handbook without including the Gay-Straight Alliance Club information.

(Crum / Davis) Motion carried 7-0.

#### 6.2.4 CHS Athletic Handbook – PDF

MOTION to approve the CHS Athletic Handbook as presented.

(Crum / Walters) Motion carried 7-0.

### 6.3 Alternative High School Handbook(s)

Mark Foster was present to answer questions from the Board regarding the AHS Handbook(s).

MOTION to approve the Alternative High School Handbook(s) as presented.

(Crum / Hummel) Motion carried 7-0.

### 6.4 2010-2011 Calendar – PDF

Dr. Burke was present to answer question from the Board regarding the 2010-2011 District Calendar.

MOTION to approve the 2010-2011 Calendar as presented, but subject to ratification of negotiations.

(Hummel / Crum) Motion carried 7-0.

6.5 Mentor Coordinator Position

Dr. Dan Stiffler was present to answer questions from the Board regarding the Mentor Coordinator position.

MOTION to approve the Mentor Coordinator Position as presented.

(Crum / Fenster) Motion carried 7-0.

6.6 Special Education Interpreter Position

Dr. Dan Stiffler was present to answer questions from the Board regarding the Special Education Interpreter position.

MOTION to approve the Special Education Interpreter Position as presented.

(Crum / Hummel) Motion carried 7-0.

The Board President declared a 5-minute break from 8:45 p.m. to 8:50 p.m.

6.7 Literacy First – Elementary – PDF

Teresa Tosh was present to answer questions from the Board regarding Literacy First for Elementary.

MOTION to approve Literacy First-Elementary as presented.

(Crum / Hummel) Motion carried 5-2. Greg Fenster and Emily Davis voting no.

6.8 Social Studies Curriculum Guide – PDF

Teresa Tosh was present to answer questions from the Board regarding the Social Studies Curriculum Guide.

MOTION to approve the Social Studies Curriculum Guide.

(Crum / Walters) Motion carried 7-0.

6.9 Book Adoption List

Teresa Tosh was present to answer questions from the Board regarding the Book Adoption list.

MOTION to approve the Book Adoption List as presented.

(Crum / Hummel) Motion carried 5-2. Emily Davis and Greg Fenster voting no.

7.0 SUPERINTENDENT'S REPORT

No report.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- Policy Review / Approval
- Focus on Learning Report
- All First Readings
- Negotiated Agreement
- Kansas Communities That Care Report
- Baldrige Systems Report

8.2 Board Task List

- The addition of the survey for All-Day Kindergarten – Parent Pay with Mr. Crum as the Board Point of Contact.

8.3 Boardmanship

The Board discussed Board member conduct.

9.0 EXECUTIVE SESSION – Non-Elected Personnel  
MOTION to take a 5-minute break then go into executive session at 9:20 p.m. for 30-minutes, to return at 9:50 p.m. for the discussion of non-elected personnel.  
(Walston / Hummel) Motion carried 7-0.

Ms. Walston asked Dr. McCabe to join the Board in executive session.  
Dr. McCabe joined the Board at 9:20 p.m.

Dr. McCabe returned to the Board room at 9:50 p.m.

The Board reconvened at 9:50 p.m. with four Board members present.  
(Walston, Fenster, Davis, and Schutt)

MOTION to return to Executive Session for 10-minutes to return to the Board room at 10:00 p.m.  
(Walston / Schutt) Motion carried 4-0.

The Board reconvened at 10:00 p.m. with seven Board members present.

MOTION to approve the proposed budget reduction items\* as presented.  
(Schutt / Crum) Motion carried 6-1. Greg Fenster voting no.

**\*See Proposed Budget Reduction list below.**

10.0 ADJOURNMENT  
Meeting adjourned at 10:07 p.m.

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Debra M. Coleman, Board of Education Clerk

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Susan Walston, Board of Education President

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# Haysville USD 261

## Prioritized Potential Budget Cuts/Cost Savings

### 2010-2011

<b>Budget Reduction Item</b>	<b>Potential Cost Savings</b>	<b>Running Total</b>
Reduce paying of surcharge on KPERS retirees from 16% to 10%	\$80,000	\$80,000
Reduce School Day Driver Education due to Retirement	\$100,000	\$180,000
Eliminate approximately 6.0 FTE (classified, certified, administrative) by attrition	\$270,000	\$450,000
Eliminate district support for CIS	\$40,000	\$490,000
Eliminate one (1) SRO Officer	\$45,000	\$535,000
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Eliminate longevity pay for this year	\$368,000	\$903,000
Eliminate District Wellness Benefit	\$22,000	\$925,000
Eliminate BOE paid student accident insurance	\$10,000	\$935,000
Reduce Sub Costs by 10%	\$65,000	\$1,000,000
Elimination of Plan Period Assignments	\$72,000	\$1,072,000
Fund Regular Ed Para Formula @90%	\$45,000	\$1,117,000
Reduction of Extended Contracts by 2 days	\$30,000	\$1,147,000
Outsource Custodial Services	\$200,000	\$1,347,000
Eliminate 14 FTE by attrition (includes certified, classified, supplementals, etc.)	\$560,000	\$1,907,000
Eliminate Transportation of Students under 2.5 miles	\$168,000	\$2,075,000
All personnel take set 1 % pay cut to avoid cutting jobs	\$320,000	\$2,395,000
Eliminate paid time off during holidays for secretarial/clerical/para staff	\$310,000	\$2,705,000
Eliminate library clerks	\$185,000	\$2,890,000
Eliminate Instructional Coaching Positions	\$180,000	\$3,070,000
Potential Reduction by Eliminating Extended Contracts	\$160,000	\$3,230,000
Eliminate ECC Model Student Program	\$50,000	\$3,280,000
Eliminate Bridge to Bright Beginnings Program	\$40,000	\$3,320,000
Eliminate Regular Ed Paras	\$445,000	\$3,765,000
Reduce paying of surcharge on KPERS retirees from 10% to 0%	\$110,000	<b>\$3,875,000</b>

\*At this point in time, it is my opinion that best case scenario, USD 261 will need to cut approximately **\$500,000** from next year's budget, plus use **\$1,000,000** in contingency funds in formulating next year's budget.

At this point in time, it is my opinion that worst case scenario, USD 261 will need to cut approximately **\$2,500,000** from next year's budget, plus use **\$1,000,000** in contingency funds in formulating next year's budget.

**Both of the above scenarios are dependent on final legislative action in funding K-12 education next year, final ending unencumbered cash balances, the amount of contingency funds we have to use this year, and the final outcome of IBB this year. Any negative or positive changes in any of the items listed in the previous sentence could change the statements in the paragraphs above.**