

**REGULAR MEETING U.S.D. # 261**  
**BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND**  
**HAYSVILLE, KANSAS**  
**December 3, 2007 - 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President, Mike Alexander.

Five Board members were present.

**MEMBERS PRESENT**

Mike Alexander  
Seth Konkel  
Glenn Crum  
Susan Walston  
Phil Harris  
Greg Fenster (arrived at 7:06 p.m.)

**OTHERS PRESENT**

Dr. John Burke, Superintendent  
Dr. Perry McCabe, Assistant Superintendent of Finance  
Debbie Coleman, Clerk of the Board  
Becky Cezar, Director of Special Services  
Sandy Bradshaw, Community Relations Coordinator  
David Herbert, Director of Information Services  
Penny Schuckman, Learning Center Director  
Glenda Cowell, Campus High School Assistant Principal  
Dr. Mike Maurer, Haysville Middle School Principal  
Mike Mitchener, Nelson Elementary School Principal  
Pat Yorgensen, Oatville Elementary School Principal  
Teresa Tosh, Elementary Curriculum Director  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Mike Alexander called the meeting to order at 7:00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

**1.3.1 Star Polisher Awards and Reception**

Mike Alexander and Susan Walston presented Star Polisher Awards to the following USD 261 staff members: Elizabeth Brickman from Oatville Elementary School, Betty Dandurand from Oatville Elementary School, Hayley Hummel from the Learning Center, Connie Jones from Campus High School, Bonnie Saucedo from Parents As Teachers, Sally Holliday from Rex Elementary School, and Jennifer Reed from Nelson Elementary School.  
A reception was held in honor of the recipients after the awards presentation.

**1.4 Approve / Amend Agenda**

**MOTION to approve the agenda as amended by adding 6.4 Contract Applications and Certificates for Payment under 6.0 ACTION ITEMS and Executive Session for Non-Elected Personnel.**  
(Walston / Konkel) Motion carried 6-0.

**2.0 DISTRICT PATRON/PERSONNEL TIME**

**2.1 Hearing of Scheduled District Patrons/District Personnel**  
None

**2.2 Remarks/Comments from District Visitors**  
None

**3.0 CONSENT AGENDA**

**3.1 Previous Minutes**

**3.2 Treasurer's Report / Bills**

**3.3 Routine Personnel**

**3.4 Gifts and Grants**

**MOTION to approve the Consent Agenda as presented.**  
(Konkel / Harris) Motion carried 6-0.

#### 4.0 REPORTS

##### 4.1 Election Timeline

Dr. Perry McCabe presented information to the Board regarding procedures to follow for a possible LOB election.

Dr. McCabe informed the Board of three things that they need to do:

1. The Board needs to adopt a resolution.
2. Notify the Sedgwick County Election Commissioner of the date of the election. The date of the election must be 60 days after passing the resolution.
3. The cost of the election will fall back onto the district.

MOTION to request administration to come back to the Board with firm dates for the election timeline.

(Konkel / Walston) Motion carried 5-1. Greg Fenster voting no.

#### 5.0 FIRST READINGS

##### 5.1 Policy Review

The Board reviewed the following policies:

BDA – Developing and Adopting Policy – Delete all wording under section Policy Dissemination. Insert language, “A copy of current board policy will be available on the district website”.

BE – School Board Records – No Change

BG – Memberships – No Change

BK – Board Self-Evaluation – The administration has no recommendations for changes in this policy.

This was a first reading with no action requested from the Board.

##### 5.2 New Course Approval at Campus High School

###### 5.2.1 Athletic Training

Dennis Munk presented information to the Board regarding the proposed new Campus High School Athletic Training course.

This was a first reading with no action requested from the Board.

###### 5.2.2 Automotive Heating and Air

Rick Young presented information to the Board regarding the proposed new Campus High School Automotive Heating and Air course.

This was a first reading with no action requested from the Board.

##### 5.3 Future of Construction Update Special BOE Meetings

The Board discussed whether the Construction Update Special BOE Meetings should continue or cease.

MOTION to continue with the Construction Update Special BOE Meetings on the first Board meeting of each month and meet for 30 minutes from 6:25 p.m. until 6:55 p.m.

(Fenster / Alexander) Motion carried 6-0.

MOTION to cancel the Construction Update Special BOE Meeting scheduled for December 17<sup>th</sup>. (Alexander / Konkel) Motion carried 6-0.

#### 6.0 ACTION ITEMS

##### 6.1 Policy Review

BCBG – Voting Method

BCBH – Minutes

BCBI - Public Participation at Board Meetings

BCBJ – News Coverage

BCBK – Executive Session

There were no changes recommended by administration regarding the above policies.

MOTION to approve the above policies as presented with no changes.

(Harris / Konkel) Motion carried 6-0.

6.2 Additional Personnel Requests  
Dr. Perry McCabe presented information to the Board regarding additional personnel requests. The requests are for:  
0.5 FTE Custodian – Oatville  
1.0 FTE Special Ed Teacher  
4.4 FTE ESL Program Paras  
1.0 Admin. Clerical  
MOTION to approve the above mentioned Additional Personnel Requests as presented.  
(Crum / Konkel) Motion carried 5-1. Greg Fenster voting no.

6.3 HMS Yearbook Fee Increase  
Dr. Mike Maurer was present to answer questions from the Board regarding a Proposed HMS Yearbook Fee Increase from \$25.00 to \$35.00 after winter break.  
MOTION to approve the HMS Yearbook Fee Increase from \$25.00 to \$35.00 to go into effect after winter break.  
(Konkel / Harris) Motion carried 6-0.

#### 6.4 Contractor's Applications and Certificates for Payment

Dr. Perry McCabe presented Applications and Certificates for Payment to the Board and requested a motion to approve payment on:  
Application # 9 in the amount of \$76,336.65 to Alcon and Associates for Colt's Stadium.  
Application # 011 in the amount of \$756,261.00 to Coonrod and Associates for Campus.  
Application # 015 in the amount of \$826,408.00 to Coonrod and Associates for HMS.  
Application # 1 in the amount of \$46,348.92 to John Marshall for Ele. and M.S. furniture.  
Application # 16 in the amount of \$15,000.00 to Alcon and Associates for Nelson.  
Application # 16 in the amount of \$17,796.00 to Alcon and Associates for Freeman.  
Application # 16 in the amount of \$15,000.00 to Alcon and Associates for Rex.  
Application # 16 in the amount of \$15,000 to Alcon and Associates for Oatville.  
MOTION to approve payment on Applications and Certificates for Payment as presented with the requirement that the Board will receive a corrected copy of Application #1 from John Marshall for the elementary and middle school furniture.  
(Walston / Konkel) Motion carried 5-1. Greg Fenster voting no.

#### 7.0 SUPERINTENDENT'S REPORT

- Dr. Burke discussed the book The Bully, The Bullied, and the Bystander with the Board. Dr. Burke requested the Board complete reading the book and be ready to discuss it by the January BOE meeting.
- Survey results on training topics were distributed to the Board. As a result of the survey a committee will be formed to put together a presentation for the Board on #1 Creating a Safe and Orderly School Environment combined with #11 Kansas Mandatory Reporting Statutes – Weapons and Crimes.

#### 8.0 DISCUSSION/REPORT ITEMS

##### 8.1 Future Agenda Items

- School Improvement Initiatives – AYP Strategies
- Maize school district drug policy
- Policy Review (review of a new set of policies will be held until the January 7<sup>th</sup> BOE meeting)
- Consideration of one Board meeting in June and July
- Discuss second phase of Paperless Board meetings
- Overview of district crisis plan
- Building and Ground Security / Cameras
- Phone Proposals
- Request for Bus Bid Approval
- Building Tours

- New Course Approval
- Detailed LOB Timeline

8.2 Board Task List

8.3 New and Good

Dr. Burke:

- Parent/Teacher conferences were held at Learning By Design and were well attended
- Learning By Design has it's first graduate
- HMS wear a hat for a dollar fund raiser took the place of the annual food drive – it was very successful with the money going to Haysville Community Outreach
- The International Fair will be held this week at Campus High School
- Becky Cezar was invited to attend the Statewide Summit on Teacher Recruiting and Retention
- The KASB Convention in Overland Park was very good
- Music Theater for Young People will be putting on the play Oklahoma this weekend and will have a Campus student in the play
- Christmas ornaments are in and available from Tri-City Day School

8.4 Board Discussion Items

Ms. Walston shared information with the Board she gathered at the KASB convention on educational issues, funding, and tax policy.

9.0 EXECUTIVE SESSION – **To Discuss Non-Elected Personnel**

MOTION to take a 5-minute break at 9:00 p.m. then go into executive session at 9:05 p.m. for 20-minutes, to return at 9:25 p.m. for the discussion of non-elected personnel.

(Alexander / Walston) Motion carried 6-0.

The Board reconvened at 9:25 p.m. with four members present:

Mike Alexander, Susan Walston, Glenn Crum, and Seth Konkell.

MOTION to extend executive session for 5-minutes to return at 9:30 p.m.

(Alexander / Walston) Motion carried 4-0.

The Board reconvened at 9:30 p.m. with seven members present.

10.0 ADJOURNMENT

Meeting adjourned at 9:35 p.m.

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Debra M. Coleman, Board of Education Clerk

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Michael Alexander, Board of Education President