

**REGULAR MEETING U.S.D. # 261  
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND  
HAYSVILLE, KANSAS  
June 16, 2008 – 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7: 02 p.m., by Board President Mike Alexander. Six Board members were present.

**MEMBERS PRESENT**

Mike Alexander  
Glenn Crum  
Phil Harris  
Susan Walston  
Barb Walters  
Greg Fenster

**OTHERS PRESENT**

Dr. John Burke, Superintendent  
Dr. Perry McCabe, Assistant Superintendent of Finance  
Diane Gross, Assistant Superintendent of Instruction/Curriculum  
Sandy Bradshaw, Deputy Clerk of the Board  
Dan Stiffler, Director of Personnel  
Becky Cezar, Director of Special Services  
Myron Regier, Campus High School Principal  
Gina Keirns, Tri-City Day School Administrator  
Ildo Martins, Haysville West Middle School Principal  
David Herbert, Director of Information Services  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Mike Alexander called the meeting to order at 7:02 p.m. with six members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

No announcements

**1.4 Approve / Amend Agenda**

**MOTION to approve the agenda as amended by adding Soccer Agreement to Action Items at 6.11.**  
(Walston / Crum) Motion carried 6-0.

**2.0 DISTRICT PATRON/PERSONNEL TIME**

**2.1 Hearing of Scheduled District Patrons/District Personnel**

None

**2.2 Remarks/Comments from District Visitors**

None

**3.0 CONSENT AGENDA**

**3.1 Previous Minutes**

**3.2 Treasurer's Report / Bills**

**3.3 Routine Personnel**

**3.4 Gifts and Grants**

**3.5 Certificates for Payment**

**3.6 Resolution to Adopt Tax Sheltered Account Plan Documents**

**MOTION to approve the Consent Agenda as amended by pulling 3.3 Routine Personnel and holding it until 9.0 Executive Session for discussion of Non-Elected Personnel.**

(Walston / Crum) Motion carried 5-1. Greg Fenster voting no.

4.0 REPORTS – Focus on Learning

4.1 High School Math Grading Report

Myron Regier, Bob Cairns, and Billy Roudybush presented information to the Board regarding the High School Math Grading system.

MOTION to have the Campus High School Math Department return to the former grading scale with the addition of requiring a “C” or better to advance to the next course level.

(Alexander / Fenster) Motion failed 3-3. Barb Walters, Glenn Crum and Susan Walston voting no.

5.0 FIRST READINGS

5.1 Policy Review

CN – Records – No Changes

CO – Reports – No Changes

CO-R Reports – No Changes

This was a first reading with no action requested from the Board.

5.2 2008-2012 Professional Development Council (PDC) Handbook

Glenda Cowell presented information to the Board regarding the 2008-2012 Professional Development Council Handbook.

This was a first reading with no action requested from the Board.

5.3 2008-09 Tri-City Staff Handbook

Gina Keirns presented information to the Board regarding the 2008-09 Tri-City Staff Handbook.

This was a first reading with no action requested from the Board.

5.4 2008-09 Tri-City Student Handbook

Gina Keirns presented information to the Board regarding the 2008-09 Tri-City Student Handbook.

This was a first reading with no action requested from the Board.

5.5 Position Descriptions

Dr. Stiffler presented information to the Board regarding Position Descriptions.

This was a first reading with no action requested from the Board.

6.0 ACTION ITEMS

6.1 Resolution to Transfer Funds

Dr. McCabe presented information to the Board regarding the Resolution to Transfer Adult Education Funds to Capital Outlay Funds.

MOTION to adopt the Resolution to Transfer Funds as presented.

(Crum / Harris) Motion carried 6-0.

6.2 CHS Staff Handbook Approval

Myron Regier and Glenda Cowell were present to answer questions from the Board regarding the Campus High School Staff Handbook.

MOTION to approve the CHS Staff Handbook as amended to include the Math Grading Scale.

(Alexander / Walston) Motion carried 5-1. Greg Fenster voting no.

6.3 CHS Student Handbook Approval

Glenda Cowell was present to answer questions from the Board regarding the Campus High School Student Handbook.

MOTION to approve the CHS Student Handbook as amended by including Plagiarism changes and additional information referring to student behavior regarding the Bullying Plan.

(Alexander / Walston) Motion carried 6-0.

6.4 CHS Activities Handbook Approval

Glenda Cowell was present to answer questions from the Board regarding the Campus High School Activities Handbook.

MOTION to approve the CHS Activities Handbook as presented.

(Alexander / Harris) Motion carried 6-0.

6.5 HWMS Student Handbook Approval

Ildo Martins was present to answer questions from the Board regarding the Haysville West Middle School Student Handbook.

MOTION to approve the HWMS Student Handbook as presented.

(Alexander / Walston) Motion carried 6-0.

- 6.6 HWMS Staff Handbook Approval  
Ildo Martins was present to answer questions from the Board regarding the Haysville West Middle School Staff Handbook.  
MOTION to approve the HWMS Staff Handbook as amended per noted changes.  
(Alexander / Walston) Motion carried 6-0.
- 6.7 Elementary Staff Handbook Approval  
MOTION to approve the Elementary Staff Handbook as amended with noted changes.  
(Alexander / Walston) Motion carried 6-0.
- 6.8 Elementary Parent/Student Handbook Approval  
MOTION to approve the elementary Student Handbook as presented.  
(Alexander / Harris) Motion carried 6-0.
- 6.9 HWMS Library Book Bids  
Dr. Perry McCabe presented information to the Board regarding the HWMS Library Book Bids.  
MOTION to approve the HWMS Library Book Bids from Follett for 5,115 Fiction books at \$65,760.24, and Perma-Bound for 4,523 Non-Fiction books at \$87,862.80 as presented.  
(Alexander / Walston) Motion carried 6-0.
- 6.10 End of Year Items  
Dr. Perry McCabe presented information to the Board regarding End of Year Items.  
MOTION to approve requisition # 34348 Senseney Music for \$37,317.80 for Haysville West Middle School and requisition #34349 for \$8,945.00.  
(Harris / Alexander) Motion carried 6-0.  
MOTION to give the District the authority to review the End of Year Items presented and purchase if funds are available.  
(Alexander / Walston) Motion carried 6-0.
- 6.11 Soccer Agreement**  
MOTION to approve the Soccer Agreement as presented.  
(Walston / Alexander) Motion carried 6-0.

## 7.0 SUPERINTENDENT'S REPORT

- Dr. Burke gave each Board member a copy of the Influencer book.  
Dr. Burke requested the Board have the book read and be ready for discussion at the July 21<sup>st</sup> meeting.
- Information regarding the roles and responsibilities of the Board president were discussed.

## 8.0 DISCUSSION/REPORT ITEMS

### 8.1 Future Agenda Items

- Policy Review
- Hand Books
- Crisis Plan Review – September
- 2008-2012 Professional Development Council Handbook
- Position Descriptions
- BOE Organizational Meeting – July 21<sup>st</sup>
- Permission to Publish the Budget – first meeting in August
- Approve Publishing the Budget – second meeting in August
- All-Day Kindergarten

### 8.2 Board Task List

Board Leadership qualities completed

### 8.3 New and Good

Dr. Burke:

- The Administrative Advance was held Monday, Tuesday, and Wednesday of last week. 36 District administrators attended the Advance and discussed ways to improve USD 261.

Mike Alexander:

- Mike drove by Campus High School and noticed that the demolition of the Campus cafeteria has allowed for better visibility of the progress of the construction project which is looking good.

8.4 Board Discussion Items

Phil Harris:

Phil was informed that members of the Haysville Planning Commission would like to meet with the BOE.

Mike Alexander:

Mike announced that this will be his last BOE meeting due to taking a position in Seattle, WA.

Mike stated that he appreciated the opportunity to serve on the Board and thanked the Board for their support.

9.0 EXECUTIVE SESSION – Non-Elected Personnel

MOTION to take a 5-minute break and then go into executive session at 9:00 p.m. for 10-minutes, to return at 9:10 p.m. for the discussion of Non-Elected Personnel. (Alexander / Walston) Motion carried 6-0.

The Board asked Myron Regier to join them in executive session. Myron Regier joined the Board at 9:00 p.m.

Myron Regier returned to the Board room at 9:10 p.m.

The Board reconvened at 9:10 p.m. with six members present.

MOTION to approve **Routine Personnel** as presented. (Walston / Crum) Motion carried 5-1. Mike Alexander voting no.

MOTION to accept the resignation of Mike Alexander as of June 16, 2008. (Harris / Walston) Motion carried 4-2. Phil Harris and Greg Fenster voting no.

Susan Walston presented a service plaque to Mike Alexander in appreciation for his service on the Board of Education for USD 261.

10.0 ADJOURNMENT

Meeting adjourned at 9:16 p.m.

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Debra M. Coleman Board of Education Clerk

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Susan Walston, Board of Education Vice-President