

**REGULAR MEETING U.S.D. # 261**  
**BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND**  
**HAYSVILLE, KANSAS**  
**May 19, 2008 – 7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President, Mike Alexander. Five Board members were present.

**MEMBERS PRESENT**

Mike Alexander  
Glenn Crum  
Phil Harris  
Susan Walston  
Barb Walters

**OTHERS PRESENT**

Dr. John Burke, Superintendent  
Dr. Perry McCabe, Assistant Superintendent of Finance  
Diane Gross, Assistant Superintendent of Instruction/Curriculum  
Sandy Bradshaw, Deputy Clerk of the Board  
Dan Stiffler, Director of Personnel  
Becky Cezar, Director of Special Services  
Glenda Cowell, Campus High School Assistant Principal  
Marcie Aycock, Prairie Elementary School Principal  
Ildo Martins, Haysville West Middle School Principal  
Penny Schuckman, Director of the Learning Center  
Galen Davis, Director of Maintenance  
David Herbert, Director of Information Services  
Others

**1.0 MEETING OPENING**

**1.1 Call to Order**

Mike Alexander called the meeting to order at 7:00 p.m. with five members present.

**1.2 Flag Salute**

**1.3 President's Announcements**

**1.3.1 Perfect Attendance Awards**

Mike Alexander announced the names of district staff that had perfect attendance (not including vacation days and school related absences) for the 2007-08 year. Full-time, 9-month staff members receiving perfect attendance awards include Gregory Travis Bourn, Bernd Frazier, John Sandlin, Kristen Russell, Jennifer Arellano, Michelle Jones, Linda Patnaude, Michael Ross, Connie Jones, Shawn Jones, and Barry McGuire.

**1.4 Approve / Amend Agenda**

**MOTION** to approve the agenda as presented.  
(Walston / Walters) Motion carried 5-0.

**2.0 DISTRICT PATRON/PERSONNEL TIME**

**2.1 Hearing of Scheduled District Patrons/District Personnel**  
None

**2.2 Remarks/Comments from District Visitors**  
None

**3.0 CONSENT AGENDA**

**3.1 Previous Minutes**

**3.2 Treasurer's Report / Bills**

**3.3 Routine Personnel**

**Dr. Burke asked the Board to change the status of Samantha Glover from teacher to Assistant Principal at Haysville Middle School.**

**3.4 Haysville Amateur Softball and Baseball Association Agreement**

**Glenn Crum stated that the District's storage building on the south side of Nelson School has been removed, therefore, Appendix item F should be removed from the agreement.**

3.5 Child Nutrition Program

3.6 Gifts and Grants

MOTION to approve the Consent Agenda as amended by **changing the status of Samantha Glover from teacher to Assistant Principal at Haysville Middle School and removing Appendix item F from the Softball and Baseball Association Agreement.**

(Walston / Crum) Motion carried 5-0.

4.0 REPORTS – Focus on Learning

**4.1 We the People- this report was held until Ms. Belew and her student who was taking a college exam arrived.**

4.2 District Wide Drug Prevention Report

Lisa McKeown representing the elementary schools, Julie Dombro from Haysville Middle School, and Walter Zemanick of Campus High School, members of the District Wide Drug Prevention team, presented an update to the Board regarding the district's drug prevention endeavor.

4.3 21<sup>st</sup> Century Community Learning Center grant

Penny Schuckman presented information to the Board regarding the 21<sup>st</sup> Century Community Learning Center grant she is applying for.

4.4 District Energy Savings Report

Clint Schutte presented information to the Board regarding the District Energy Savings program.

4.5 Band Request

Becky Hughes presented information to the Board regarding the Campus High School band Cotton Bowl trip and requested Board approval for the band to travel to the Cotton Bowl.

MOTION to approve the Campus High School band going to the Cotton Bowl in Dallas, TX, December 30, 2008 through January 2, 2009.

(Walston / Alexander) Motion carried 5-0.

4.1 **We the People**

Ms. Kara Belew introduced Campus High School student Katie Prieksat who gave a short report on her experience with the We the People state competition. The Campus High School team took 3<sup>rd</sup> place at state.

5.0 FIRST READINGS

5.1 Policy Review

KGA-Use of District Personal Property and Equipment-No Change

KGA-R-Hold Harmless and Release from Liability-No Change

CM-Policy Implementation-No Change

CMA-Administrative Rules-No Change

CMA-R-Administrative Rules-No Change

Dr. Burke asked for Board approval on the policies since the Board has had an extended amount of time to review these policies.

MOTION to approve Board policies KGA, KGA-R, CM, and CMA as presented.

(Harris / Walters) Motion carried 5-0.

5.2 CHS Staff Handbook Approval

Glenda Cowell presented information to the Board regarding the Campus High School Staff Handbook. This was a first reading with no action requested from the Board.

5.3 CHS Student Handbook Approval

Glenda Cowell presented information to the Board regarding the Campus High School Student Handbook.

This was a first reading with no action requested from the Board.

5.4 CHS Activities Handbook Approval

Glenda Cowell informed the Board that there were no changes to the Campus High School Activities Handbook.

This was a first reading with no action requested from the Board.

5.5 HWMS Student Handbook Approval

Ildo Martins, Haysville West Middle School principal, presented information to the Board regarding the Haysville West Middle School Student Handbook.

This was a first reading with no action requested from the Board.

- 5.6 HWMS Staff Handbook Approval  
Ildo Martins presented information to the Board regarding the Haysville West Middle School Staff Handbook.  
This was a first reading with no action requested from the Board.
- 5.7 Elementary Staff Handbook Approval  
Marcie Aycock presented information to the Board regarding the Elementary Staff Handbook.  
This was a first reading with no action requested from the Board.
- 5.8 Elementary Parent/Student Handbook Approval  
Marcie Aycock presented information to the Board regarding the Elementary Parent/Student Handbook.  
This was a first reading with no action requested from the Board.

6.0 ACTION ITEMS  
No Action Items

7.0 SUPERINTENDENT'S REPORT

- An Administrative Advance has been planned for June 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>.  
During the Advance we will be fashioning a vision for USD 261 through 2013
- USD 261 is poised to make a nice leap into the future.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- Policy Review
- All-Day Kindergarten – Pay For Attending – June 16<sup>th</sup>
- Hand Books
- Math Grading – June
- BOE Officer Qualifications – June
- End of Year Items
- Bids to Consider
- Crisis Plan Review – August

8.2 Board Task List

The Board reviewed the task list.

8.3 New and Good

Dr. Burke:

- The Alternative High School graduation was enjoyable and uplifting.
- Two high school students are participating in the State Golf Tournament.
- Wednesday and Thursday will be the Buster Bar District Tour.
- Learning By Design is receiving great coverage from B-98 at no cost to the District.
- Prairie Elementary School has received a \$1600.00 grant from Wichita Community Foundation.

Barb Walters:

- Barb has received many great comments regarding graduation.

Phil Harris:

- Mr. Harris asked why we do not record graduations and make the videos available to families.

Glenn Crum:

- Mr. Crum attended several band concerts this year and found them to be great!

Susan Walston:

- Susan thanked the retirees and others leaving for their service to the District.

Phil Harris:

- Phil enjoyed the young lady's speech at the Campus High School graduation.

8.4 Board Discussion Items

Mike Alexander stated that he felt the Board needed to address the vacancy issue. Mike suggested the Board re-open the applicant process, hold it open for two weeks, have a Special Board meeting on June 2<sup>nd</sup> hold the interviews and rank the candidates. The candidate with the highest composite score would be seated.

Ms. Walston stated she was fine with the process but felt that perhaps August would give people time to find out about the posting and apply for the vacancy.

Mr. Harris asked if having the selection in August would impact the selection of Board president in July.

Mike Alexander announced that he has taken a position in Seattle, WA and will be leaving the Board which ultimately will cause two Board openings.

MOTION to re-open the application process with applications being taken through June 2008, holding interviews in July and seating the Board members in August.

(Walston / Harris) Motion carried 5-0.

Ms. Walston reminded the Board of the June 21<sup>st</sup> Communities In Schools function.

9.0 EXECUTIVE SESSION – Non Elected Personnel

MOTION to take a 10 -minute break and then go into executive session at 9:20 p.m. for 20-minutes, to return at 9:40 p.m. for the discussion of non-elected personnel.

(Alexander / Walston) Motion carried 5-0.

The Board asked Dr. Perry McCabe and Dr. Dan Stiffler to join them in executive session.

Perry McCabe and Dan Stiffler joined the Board at 9:20 p.m.

Dr. Perry McCabe and Dr. Dan Stiffler returned to the Board room at 9:37 p.m.

The Board reconvened at 9:40 p.m. with five members present.

9.1 Administrative and Classified Compensation

MOTION to approve salary recommendations for administrative personnel, salaried personnel, and classified personnel as presented.

(Walston / Crum) Motion carried 5-0.

10.0 ADJOURNMENT

Meeting adjourned at 9:45 p.m.

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Debra M. Coleman Board of Education Clerk

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Michael Alexander, Board of Education President